

**SOUTHERN CONNECTICUT STATE UNIVERSITY  
DEPARTMENT OF NURSING**

**GRADUATE PROGRAM ADMISSION CHECKLIST**

Dear Candidate for the MSN Program:

As you prepare for admission to the program, please be aware that admission is a two-step process. You first need to complete the on-line Graduate Admission Application located on the School of Graduate Studies website. In addition, all of your application materials need to be sent directly to the School of Graduate Studies. When your application materials have all been received by School of Graduate Studies Admissions Office, they will notify the Graduate Coordinator in Nursing (Dr. Cynthia O’Sullivan) that your application is complete. If you are eligible for admission, the Graduate Coordinator in Nursing will contact you to set up an interview. Once the interview is complete, your file will be reviewed by the Graduate Program Admissions Committee. *It is recommended that prior to your interview, you shadow/observe a master’s prepared nurse in the field to which you are applying. For example, for FNP applicants, shadowing an FNP will help you to learn about the role. If you are interested in being a Nurse Educator or a Clinical Nurse Leader, please be sure that you are knowledgeable about the expectations of these roles as well. This will help you to prepare for the interview.*

**I. Admission to the University**

- Application filled out on line
- Application fee sent
- Transcripts from all schools attended since high school

**II: Admission to the Department of Nursing**

- Have completed undergraduate courses in Health Assessment, Nursing Research, and Statistics (with at least a grade of “C”)
- Essay (regarding your reason for selecting your area of study for the MSN and why you are choosing Southern Connecticut University to obtain the degree) (**USE REQUIRED FORM**)
- Two letters of reference from professional sources (**USE REQUIRED FORMS**). **Letters must be on official letterhead to be considered.**
- Submit a copy of your **CURRENT** nursing license

**\*Please send all required information to the SCHOOL OF GRADUATE STUDIES\***