

How to Search for “W Courses” (and LEP courses)

A Writing Intensive course is identified in the course search process by having a “W” next to the course section.

JST 204 **Holocaust/Genocide Studies** **3.0**
Open 50632 **01W** MTWR 8:00 AM-10:00 AM EN B118 David Pettigrew (P) 23 0 0 05/22-06/25

Besides searching for a “W” next to the sections of courses you hope to register for, here are additional options to search for “W Courses” (or LEP requirements)...

1. Within your “Look-up Classes to Add” Advanced Search within your Registration area of Banner Web:
 - a. Highlight all of the subjects within the “Subject” box
 - b. Highlight the last option within the “Attribute Type” box, which is “W Courses” (or the LEP req. you would like to search)
 - c. Click the “Section Search” button

This will bring up ALL W Courses (or ALL courses in the LEP req. you just searched) being offered that semester including those within majors, LEP requirements. You may not be eligible to register for a lot of these because you may not have the prerequisite required for a specific course. Therefore, you may be interested in using the following search option.

2. Within the “Class Schedules” search of the Registrar’s Website:
 - a. Either type in www.southernct.edu/registrar within your browser or go to Southern’s main website, click on “Current Students” and then select “Registrar,” which is listed under Academic Services
 - b. Select “Class Schedules,” which is within the navigation bar
 - c. Select your term and click the “Submit” button
 - d. Highlight the last option within the “GER” box, which is “W Courses” (or the LEP req. you would like to search)
 - e. Click the “Class Search” button

This will bring up ALL W Courses being offered that semester (or all courses in the LEP req. you just searched), being offered that semester including those within majors, LEP requirements. You may not be eligible to register for a lot of these because you may not have the prerequisite required for a specific course, but you will see any required prerequisite(s) above the course details.

- f. Make note of the 5 digit CRN number for the course you would like to register for
- g. Open-up a separate tab in your browser and log into your Banner Web
- h. Enter the 5 digit CRN number into your “Add/Drop/Withdrawal from Classes” link within your Registration area of Banner Web
- i. Click the “Submit Changes” button to register for the course(s)