Ad Hoc Assessment Committee Minutes
January 19, 2017

Present: Rebecca Silady (chair), Costel Calin, Karen Cummings, Jesse Gleason, Charlie Dillinger-Pate, Tricia Lin, Anthony Richardson, and Jeff Webb

Absent: Marybeth Fede, and Yan Liu,

Meeting began at 9:40am

New Business

1. Vote for committee chair
   a. Rebecca Silady was nominated by Tricia Lin and seconded by Jeff Webb
   b. 8 in favor, 0 opposed

2. Karen Cummings discussed her ideas for LEP assessment
   a. Plans to assess current implementations via a faculty survey
   b. Would like to assess learning outcomes in individual LEP courses with each faculty member collecting data from their course once every 3 semesters, with data analysis taking place immediately after data collection to facilitate swift implementation of course improvement based on data
   c. Will provide an annual report to LEPC

3. Discussion of types of assessment
   a. Not all assessment needs to be based on rubrics
   b. Well written multiple choice questions or short answer questions with clear expected correct answers can provide valuable data
   c. Questions embedded in final exams are also valid means of assessment

4. Discussion of best practices regarding data collection
   a. For a given course if multiple sections are taught by different instructors and questions linked to LEP Key Elements are embedded in the final for purposes of assessment, the same questions should be used by all instructors, thus allowing for comparisons across sections.

Meeting adjourned 10:50am