Ad Hoc Assessment Committee Minutes

March 2, 2017

Present: Costel Calin, Karen Cummings, Charlie Dillinger-Pate, Marybeth Fede, Jesse Gleason, Tricia Lin, Anthony Richardson, Rebecca Silady (chair), and Jeff Webb

Absent: Yan Liu

Guests: Joe Manzella, Paul Petric, Jason Smith, Emma Wang, Jonathan Wharton, and Vern Williams

Meeting began at 9:42am

New Business

1. Discussion with American Experience representatives regarding assessment
   a. Karen reviewed her plans for LEP Assessment
   b. Discussion of flexibility in assessment
      i. Different courses within an Area of Knowledge may assess different key elements using different assessment tools
         1. Embedded questions on exams
         2. Short pre/post assessment
         3. Rubrics
      ii. Instructors of a given course should agree upon and use the same assessment tool every semester
   c. Discussion regarding how to assess classes that use different primary sources each semester to teach the same larger concepts and thus have different content each semester
   d. Discussion of best practices for development and use of rubrics
      i. Each course within an Area of Knowledge may develop a separate rubric
      ii. Instructors of a given course should agree upon and use the same rubric
      iii. Periodically a subset of artifacts should be scored by multiple instructors to test for inter rater reliability
   e. Instructors are encouraged to begin assessment as soon as they can, either this semester or Fall 2017
      i. Choose 1 or 2 key elements to start with
      ii. Perhaps an assignment is already in place that can also be assessed for 1 of the key elements

Meeting adjourned 10:49am