Ad Hoc Assessment Committee Minutes
Joint Meeting with Time & Place (TP), Global Awareness (GA) & Conflict and Consensus (CCO)
October 19, 2017

Present: Kevin Buterbaugh (PSC), Costel Calin (AhAC), Ray Cotrufo (AhAC), Karen Cummings (AhAC), Charlie Dillinger-Pate (AhAC), Marybeth Fede (AhAC), Jesse Gleason (AhAC, chair), Rebecca Silady (AhAC), Pat Starvaggi (AhAC)

Absent: Heidi Lockwood, Anthony Richardson & Robert Smith

Meeting began at 9:40am

1. New Business: Meeting with affinity groups: TP, GA & CCO

Recap of LEP Assessment Plan:
(a) Assessment of overall LEP will be done quantitatively (pre-test/post-test data) and qualitatively (small number of representative case studies as data)
(b) As well as within individual LEP courses:
   a. In the Tier 1 courses – Accountability: Are students getting enough out of these courses?
   b. In the Tier 2 courses – No expectation of benchmarking; courses are instructor-driven.
      i. It is important not to over-collect data. Once every third semester per instructor teaching a given course is sufficient (e.g., fall one year, spring the next year, take a year off...repeat)
      ii. The primary purpose is for instructors to be able to use data to have discussions with members of their department that will inform curricula. Data may serve for both LEP and program review.
      iii. If an Area of Knowledge has a developed rubric and it works for them, they should use it. If not, we can think about other things that would be useful.
      iv. We have abandoned the idea that across an Area of Knowledge instructors should all use the same assessment rubric.
   c. Concerns/recommendations:
      i. Concerns: I don’t want assessment to dictate how I teach. I don’t want to change assignments that I know are working well.
      ii. Recommendations: Start with one goal. What assignments are linked with that? How cleanly could you evaluate how students are performing?
Tease out when you assign a grade what course goal(s) it is assessing. When you’re writing an exam, think about questions that can be linked directly to learning goals. The overall exam grade may not be valuable, but students’ scores on individual test items will be.

Meeting adjourned 10:50am