New Business

1. A working group has been formed with representatives from the Grad Council Academic Standards Committee and from the UCF Ad Hoc Assessment Committee with the following goals:
   a. Align grad program review standards (10) with undergrad program review questions (3)
   b. Revise the program review document to describe a departmental review process encompassing both grad and undergrad programs
   c. Generate a new 2018-2025 departmental review calendar for both grad and undergrad programs

2. Status of goals:
   a. Complete.
   b. First draft of the revised program review document was reviewed by AHAC with the following discussions:
      i. Currently for undergrad review, faculty CVs can be included by departments in an appendix, if they choose. Grad review requires that they be included. Should faculty CVs be required for both grad and undergrad or optional for undergrad and required for grad? NEASC requires faculty CVs for grad programs.
      ii. Currently for undergrad review most of the information that is requested is simply suggested to be included in the self-study with departments choosing what best represents their program. There are only a few items that are required to be included, with the main focus being on assessment. The revised combined grad and undergrad review document adds additional requirements. This resulted in two areas of discussion:
         1. The goal of combining grad and undergrad review was to reduce faculty workload. If undergrad program review is now going to have additional requirements, doesn’t this defeat the purpose of combining the review processes?
         2. The main focus of PRAC is on assessment. Requiring additional information outside of the assessment process takes the focus off of assessment. Will departments spend their time answering...
those questions (because they are easier to address) instead of working on assessment (because it is harder to do)?

c. Braxton Carrigan is collecting information from departments in order to generate the departmental review calendar.
   i. Number of programs in each department
   ii. Which programs have external accreditation

Meeting ended at 10:55am