Ad Hoc Assessment Committee Minutes
March 8, 2018

Present: Costel Calin, Ray Cotrufo, Marybeth Fede, Jesse Gleason, Rebecca Silady (chair), Robert Smith, and Pat Starvaggi

Absent: Karen Cummings, Charlie Dellinger-Pate, Heidi Lockwood, and Anthony Richardson

Old Business

- Review of the Department Review and Assessment Document
  - Changes made to improve clarity
    - Procedural differences for programs with and without external accreditation
    - Departmental review vs program review
  - Determined that if a department only has undergraduate programs, then only the UCF will vote to accept the StAR recommendation and likewise, if a department only has graduate programs, then only the Grad Council will vote to accept the StAR recommendation. The StAR recommendation will only be voted on by both GC and UCF if the department has both undergraduate and graduate programs.
  - Resolved issue of difference of GC/UCF vote
    - StAR recommendation can only be overruled if both GC and UCF vote to overrule it, as long as one of the two bodies votes to approve StAR recommendation, it stands
  - “Denial of Approval” has been removed a possible recommendation from StAR committee
    - Only two possible outcomes from Departmental review: “Full Approval” or “Accepted with Revisions”
  - Increased page limits (from 5 pages to 5-7 pages) for Question 1 “Who are you and what do you do?” given that many departments now have both undergraduate and graduate programs for which to answer the question.

New Business

- The new joint graduate and undergraduate departmental review committee will be called Standards and Assessment Review Committee (StAR Committee)
  - There was general consensus around both the name and acronym for the new committee