Guest: Dr. Michael Ben-Avie (for first half of meeting)
Present: Heidi Lockwood, Liz Keenan, Kaley Menders, Wes O’Brien, Carol Stewart, Barbara Cook, Trish Regan, Vern Williams

1. Dr. Ben-Avie provided the historical context and results of the 2012 Transfer Student Survey and asked for input re: administering a survey to current transfer students this year
   a. 2012 Results were disappointing
   b. Since then several changes have been implemented, so re-administering many of the same questions will help compare the impact of the changes
   c. Target only those transfer students within the last 2 years
   d. TAP Transfer ticket students will start this coming January 2017
   e. Trish will send Michael the list of different categories of transfer students to be included in the survey
   f. Additional questions: Kaley is interested in whether transfer students are engaging in activities on campus; Vern suggested asking about the level of expectation re: course workload here at SCSU; some transfer students are surprised at the level of effort that is expected of them
   g. Multi-State Collaborative: No difference in scores between native students and transfer students
   h. Michael reported: If students don’t check their OWLs account – good predictor of engagement
   i. Michael proposed administering transfer survey in November; Heidi and Trish will work with Michael on survey questions

2. Updates: Liz met with Terri Bennett and Terricita Sass/Kim Laing
   a. Liz typed up summaries of the meeting notes and placed them in Google docs to be reviewed at next ad hoc meeting on 10-13-16.
   b. For the next meeting, committee agreed to shift and focus in on TAP/LEP and thinking about how to be more responsive to transfer students who do not come in with an associate’s degree because Rick Riccardi provided data that 80% of transfer students do not have associate’s degrees.
   c. Question: How can we help prospective students (shoppers) get a better sense of LEP and what courses SCSU will accept?

3. Review of the A.A. and A.S. LAS degrees at Manchester Community College
   a. Manchester CC responded right away with curriculum maps
   b. Began analysis of requirements

Thank you to Carol Stewart for taking the minutes.