Ad Hoc Transfer Committee Meeting
Minutes 10-13-16

Present: Heidi Lockwood, Liz Keenan, Wes O’Brien, Carol Stewart, Barbara Cook, Vern Williams
Absent: Kaley Menders, Trish Regan

1. Technology supporting prospective student inquiries.
   a. Discussed differences between Transfer Evaluation System (TES) and Transfer Equivalency Self Service (TESS) within Degree Works.
   b. Will return to this agenda item after further information is obtained re: costs and staff resources to expand SCSU’s utilization of TES.
2. Review of the A.A. and A.S. LAS degrees at Manchester Community College
   a. Continued analysis of requirements
3. Discussion of Appendix A in the LEP Charter: Transfer Students
   a. Noted limitations to prospective students because the current language uses phrases such as “may be waived” which requires the LEP Director to do individual transcript analyses
   b. Began discussion of possible thresholds or categories for clearer decisions regarding how transfer credits would be applied to LEP requirements.
   c. Noted the importance of the capstone course because it reinforces a number of Tier 1 Skills (critical thinking, written communication) and adds a discussion of values to one or more areas of knowledge.
   d. Will continue discussion on 10-27-16.