Ad Hoc Transfer Committee Meeting
Minutes 11-10-16

Present: Liz Keenan, Carol Stewart, Barbara Cook, Vern Williams, Kalie Menders, Wes O’Brien, Lisa Lancor
Absent: Heidi Lockwood, Trish Regan
Guest: Deb Weiss

1. Discussion of Appendix A in the LEP Charter: Transfer Students
   a. Liz Keenan met with Dr. Terricita Sass and Dr. Terri Bennett and Dr. Deb Weiss on 11-9-16 to get feedback on draft revision ideas.
   b. Discussed feedback on draft ideas for LEP Appendix A revisions. Seeking to develop policy that is clearly and simply stated and able to be implemented through coding in Banner and in the transfer banks.
   c. Noted the continued need for resources to update the transfer banks and implement LEP revision decisions.
   d. After discussion, revised several parts of the Appendix.
   e. Will examine a range of transfer transcripts to test out the potential changes at next meeting on 12-1-16.