Meeting convened at 3:35 PM. Chair L. Lancor had previously distributed an agenda.

J. Fields volunteered to record the minutes of this meeting.

In order to accommodate the schedule of our guest, Dean of Arts and Sciences DonnaJean Fredeen, the agenda was suspended.

Dean Fredeen wished to address rumors that the implementation of the LEP would potentially be delayed. She made three major points:
1. We cannot lose focus on the goal of implementing the LEP in the Fall of 2011.
2. There is no expectation that the program will be perfect in all respects during the first years.
3. She feels comfortable that there will be sufficient sections of the Tier I courses available to meet the needs of the incoming class. It may be necessary to “ease up” on what our sense of a learning community is. For instance it might not be possible for all students to take Critical Thinking in the first semester of their freshman year.

J. Fields expressed the opinion that most of the committee was in agreement with the notion that implementation in Fall 2011 was essential. D. Levine objected, stating that he did not see the necessity of a full roll out of the program in 2011. He advocates a phased roll out and believes that a full roll out is imprudent. (Dean Fredeen left the meeting at approximately 4:20.)

L. Lancor reported on a discussion with colleagues from Psychology in which the question arose of whether it was appropriate to have one or more prerequisite courses (in the major) for a Tier II course? No consensus was immediately apparent.

P. Beals noted that many departments want to specify particular courses to fulfill LEP requirements for their majors. This is the current practice within the AUR system and has led to the “double dipping” phenomenon -- courses that serve dual purposes in that they satisfy an LEP requirement but also satisfy some requirement in a degree program.

We returned to the official agenda.

The minutes of 9/29/2010 were approved with minor corrections.

Next, P. Beals gave the director's update. She is currently working on completing gaps in the AUR to LEP transition table.
The draft policy regarding competency demonstrations was considered next. After much discussion a revised draft was approved unanimously:

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**Clarification of Tier 1 Competency Demonstration Policy**

The LEP Document states on page 12:

*In the program’s first few years, the competency demonstration results will be used to calibrate program achievements and expectations; later, a student proficiency level will be a prerequisite for admission into Tier 2 courses to ensure that students have developed these competencies to an acceptable level. The latter method places responsibility for learning the competencies on the students and helps make the instructor their ally.*

**Based on this statement, the LEPC affirms that competency demonstrations shall not serve as prerequisites to other LEP courses, nor as a graduation requirement, until data from such demonstrations can be assessed in order to see how well student achievement meets the Tier 1 learning outcomes.**

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Meeting adjourned at 5:10 PM.

Minutes respectfully submitted by J. Fields. These minutes have been approved.