Members present: L. Lancor (chair), T. Bennett, J. DaPonte, E. Okobi
Ex-officio Members present: P. Beals, K. Laing, M. Shea, W. Yu

1. Call to Order
   • Meeting convened at 3:33 p.m.

2. Approval of minutes of previous meeting (Dec. 15, 2010) was postponed since a majority of LEPC members were not present.

3. Chairperson/Director Update
   • LEPC membership
     • Welcome E. Okobi (representing Education) who has returned from sabbatical leave.
     • D. Levine (representing Arts and Sciences) stepped down from the committee for the last semester of his term on LEPC. Rather than getting a completely new member for one semester, it was suggested that we ask a former GETF member to serve for the remainder of this academic year. L. Lancor will discuss this with M. Hartog.
     • D. Weiss (representing Health and Human Services) is on sabbatical this semester. M. Hartog has contacted the Dean to ask for suggested replacements.
   • Latest LEPC news (Fall sections – good news!!)
     • We currently have at least 53 sections of Critical Thinking for Fall 2011. According to the Provost, the enrollment cap for Tier 1 will be 23, not 20. Some TF sections have caps determined by the number of workstations available in the computer classroom. Concerns were raised about the adjuncts that will teach the CT courses in the fall semester—what will they have to teach in the spring?
   • WLL update
     • The WLL department approved the language that we proposed on 12/8/10 about the WLL requirement during the transition.
   • Call for Tier 2 Curriculum Development
     • Send a memo from LEPC to the faculty/chairs asking departments to think about developing Tier 2 courses.
     • Have a workshop in collaboration with Faculty Development during the teaching academy on the development of Tier 2 courses.
     • P. Beals will ask Selase whether he will fund course development for Tier 2 (as he did for Tier 1).
4. Business

- Discuss semester’s agenda
  - A list of agenda items was distributed and discussed. M. Hartog sent an email to all chairs asking them to submit revised degree evaluations—due date of 2/25/11. Directions can be found at www.southernct.edu/UCF/lep.
  - If the pre-requisites for Tier 2 courses are CT or TF, then upper-classmen will have trouble registering. i.e. HIS 110 should be available to everyone except for first-semester freshmen.

- Creative Drive (Tier 2)
  - Polly and Lisa reviewed their meeting with the Art Department in which they addressed the possibility of developing courses in the Creative Drive category. The faculty members that they met with indicated that the Art Department would not be participating in this category for a variety of reasons, including a lack of facilities and the large number of students in their major. The committee discussed other potential faculty members who would be good candidates for developing new courses for the Creative Drive Category.

- Development of Tier 3 courses
  - L. Lancor requested volunteers to develop guidelines for Tier 3 courses. A discussion followed on moving current capstone courses in various majors to LEP Tier 3 courses as long as those capstone courses meet all the requirements in the LEP document.

- FAQs for LEP website
  - L. Lancor distributed a preliminary list of “Frequently Asked Questions” about LEP and requested that committee members review these questions and be ready to discuss them at our next meeting.

5. Adjournment

- The meeting adjourned at 5:05 p.m..

Respectfully submitted by T. Bennett and J. DaPonte. These minutes have been approved.