Liberal Education Program Committee
Approved Minutes
Wednesday, March 2, 2011

Members present: J. DaPonte, J. Fields, N. Henderson, L. Lancor, A. Marsoobian, W. Yu
Ex-officio Members present: P. Beals, K. Laing, M. Shea

1. Call to Order
   • Meeting convened at 1:20 p.m.

2. Chairperson/Director Update
   • The Chairperson announced that more Tech Fluency sections have been created for Fall 2011.
   • Faculty Development has issued a call for curriculum development grants. These grants will encourage LEP course development.
   • The Director met with academic advisors from Naugatuck Valley Community College to discuss transfer credits issues.
   • The Associate Dean of Arts and Sciences will be requesting department chairs to supply suggestions for freshman students to take as a fifth course during their first semester. The chairs will be asked to suggest courses for freshman who have already chosen their major and courses for freshman who have not selected their major yet but want to explore studies in a particular department.

3. The minutes of previous meeting (Feb. 23, 2011) were approved. (6-0-0)

4. Business
   • The UCF Steering Committee has requested a statement describing what constitutes a LEP program revision. A consensus opinion was a department would only need to submit a new program evaluation form with a rationale describing any new restrictions in any category of the LEP.
   • LEPC suggests that all new degree evaluations be submitted to the Chair of the UCF and K. Laing so that they could decide whether the forms need to go to NMC prior to going to UWIC.
   • Pros and cons of listing all major requirements first in degree evaluations followed by remaining degree requirements (including the LEP) were discussed. While no formal action was taken on this item the LEPC felt that listing all major requirements first would be beneficial since it makes it clear to students what courses are required for a major.
   • A brief discussion on prerequisites for Tier 3 capstone class occurred but no action was taken.

5. Adjournment
   • The meeting adjourned at 2:50 p.m.

Respectfully submitted by J. DaPonte. These minutes have been approved.