Minutes
Liberal Education Program Committee
Wednesday, September 7, 2011
Math Conference Room
3:30-5:00


Members reviewed and approved the list of LEPC members.

Wes O’Brien was appointed secretary. He declined unsuccessfully.

The remainder of the meeting was devoted to reviewing, discussing, and editing the form for proposing Tier 3 LEP courses. Deb Weiss has sent the results to members via email; therefore, the specific language need not be reiterated here.

Regarding Tier 1 competencies (Box B): The committee discussed the number of competencies that should be required. There was a lengthy discussion about how to define the word *many*, which appears in the LEP document.

Regarding Tier 2 Areas of Knowledge (Box C): Another checkbox for “Intellectual Foundations” was proposed. Following a long discussion, the committee decided against the addition.

Throughout the document, various language changes were proposed and accepted, e.g., in places the word *address* replaces the word *meet*; in other places the word *utilized* replaces the word *address*. Plural forms were added, removed, or included parenthetically. Again, see the document for specifics.

Headings on the form and the directions page were repositioned for clarity.

The committee discussed whether or not to include information to indicate cases where a proposal is for an interdisciplinary (IDS) course. Although this information will appear on the New or Revised course proposal form, a line was added to the Course and Contact Information box for purposes of clarity.1

The changes to the proposal form and directions passed unanimously.

The meeting adjourned at 4:40pm.

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1 It was discovered after the meeting that this information is in fact not included on the New or Revised course proposal form.