Liberal Education Program Committee Meeting  
Wednesday, February 27, 2013  
3:00 – 4:45 pm – ASC 201  
Meeting Minutes

Present: Joe Fields, Wendy Hardenberg (recording), Deb Weiss (chair), Rich Kustin, Elliott Horch, Dave Petroski, Polly Beals, Wes O’Brien, Mike Shea, Liz Keenan

- Meeting was called to order at 3:06 p.m.
- Minutes of 2/13/13 were approved unanimously
- Committee and Ad Hoc reports
  - Role of LEP Director in expedited reviews – Polly
    - Will review and approve Tier 3 expedited course forms, but will also make note of those courses that will need some transitioning; will also advise and guide proposers
- Old Business
  - Meeting time for fall 2013 and spring 2014 semesters
    - Wednesdays during fall 2013 and spring 2014 from 3:25-4:40, every other week; add meetings on an “as needed” basis
    - In fall 2013 discuss switching time to Thursdays during regular UCF standing committee time of 9:35-10:50 for the 2014-15 academic year
  - Tier 3 clarification – Prior to taking a Tier 3 course in a specific Area of Knowledge, do students need to have completed a Tier 2 course in that Area of Knowledge? In other words, would the T2 course be a prerequisite for the T3 course?

After discussion, the LEPC affirmed that the primary focus of Tier 3 is the Discussions of Values and project and not the Key Elements of the Areas of Knowledge. **Therefore, students are able to take a Tier 3 course in a specified Area of Knowledge without having yet taken a Tier 2 course in that same Area of Knowledge**

- New Business
  - Role of affinity groups
    The Natural World Affinity Group has made a motion to require at least 24 hours of laboratory or field experience for all Natural World courses, however, upon review of the affinity group document as approved by the UCF, the LEPC concluded that this is beyond the scope of the affinity groups which have as their mission to:
      1. Share and review information regarding the curricula and pedagogies in the Areas of Knowledge.
      2. Determine at least one annual action item that would strengthen student success.

Nonetheless, the LEPC believes there should be a procedure in place by which affinity groups may bring motions forward for consideration. It was
therefore decided that the affinity group document be revised in order to create a clear pathway for affinity groups to bring motions forward to the LEPC for further consideration. In addition, the LEPC discussed adding a Tier 3 affinity group and decided this would be a positive addition to the affinity groups. Deb Weiss will work on wording to revise the Affinity Group document for the next LEPC meeting. Some considerations for the revision were:

- Add a line that says any ideas for changes must be directed to the LEPC
- Motion: Add the following bullet point to the Affinity Group document: “Affinity groups may recommend changes to the LEPC, which is charged with considering changes to the LEP document.”
- Motion: Add Tier 3 as an affinity group to Affinity Group document

- Resources for course, caps, etc. – highlight important issues and invite key administrator(s) to one of our LEPC meetings
  - Tier 2 class sizes should probably be made uniform (like W courses)
  - Class sizes seem to be set by an old model that isn’t in touch with what we’re doing now
  - Tech Fluency classes also should have smaller caps for effective pedagogy
    - Issue 1: What should the course caps be?
    - Issue 2: We have to transition out of the AUR course caps to a more rational system
  - No longer a rationale for the vast disparity between courses with the same goals and key elements, etc.
  - More flexible classroom space for different pedagogies is desirable
  - Need to think about what we want to present to an invited administrator

Meeting was adjourned at 4:47 p.m.