Liberal Education Program Committee Meeting  
Thursday, September 25, 2014  
9:35 – 10:50 – ASC 308  
Meeting Minutes

Present: Polly Beals (chair), Yilma Gebremariam, Joe Fields, Mike Shea, Wes O’Brien, Wendy Hardenberg (recording), Cindy Simoneau, Deb Carroll, Dave Petroski

- Call to Order: 9:37 a.m.

- Approval of minutes: approved with amendment, one opposed

- Announcements
  - Wes’ Season for a Cure on October 1st, New Haven Country Club, 5:30 p.m.
  - Transform 2020 meeting on Monday, 9/29, 1-2:30 p.m., ASC Ballroom

- Committee and Ad Hoc reports
  - LEP Director update, Wes O’Brien
    - LEP web presence: meeting with Mary Pat about website. Will work with best material from current FYE LEP page for students. Faculty LEP material will stay on UCF page. All linked.
    - Assessment plan development: in Tier 1 continue current plans used by WLL, Tech Fluency and Quantitative Reasoning. Develop a new instrument combining Critical Thinking and Written Communication such as an essay to be scored with both rubrics. Administer to sophomore students. Meeting with administrative leaders about requirements for 2016 NEASC report.
- Tier 2 assessment: some affinity groups have created rubrics. Natural World found, however, that student papers to evaluate haven’t been delivered last semester. They plan to assess this academic year.

- University Writing Program Proposal, Debby Carroll, WAC Director
  (note that this draft proposal will keep the same number of credits in LEP and the same number of writing-intensive courses as WAC, three)
  o Revise ENG 112 to include critical reading and writing.
  o Require one out of the three writing-intensive courses to be in Tier 2; course would attach a reading/writing lab for students and development for faculty.
  o 2 of the courses would be “writing in the disciplines” based on what the departments want their students to know. Could include on-line writing.
  o Asking for tenure-track teaching & learning writing center director to oversee this, plus WAC GAs.
  o Debby asked LEPC to carefully review the draft and send her comments.

- New Business
  o 120 credit degree/program limits and implications for LEP: Polly summarized the report from UCF 9/18. Liz Keenan asked LEPC to follow up on the Student Success Task Force Report recommendation to reduce credits in our general education program. Polly and Deb Weiss drafted a table considering the curricular impact of credit reduction in each LEP area. But before considering LEP credit reduction, members asked many questions about student success for which we need data. Discussion points included:
• we need data on at least one graduating class of LEP students Spring 2015 to see impact of LEP (data is important)
• what parts of the LEP are under-developed in terms of resources (tech fluency in particular) and does administration plan to rectify it?
• we could reach out to programs over 120 credits and find out how needful it really is to reduce the LEP
• we also need to be careful of the difference between how many credits are required and how many credits students actually take for various reasons
• be sure to include TAP requirements in impact
• perhaps we could think about how to make the program more flexible rather than reduced
• would LEP credit reduction require a referendum?
• we need to know which types of students are graduating in what amounts of time. Do credit heavy programs have many students? What percentage of students in programs now at 120 credits?

• Adjournment: 10:57 a.m.

Respectfully submitted by Wendy Hardenberg

Approved by electronic vote 6-0-0.