Liberal Education Program Committee (LEPC)

Thursday, Sept. 29
ASC 303
9:35-10:50 a.m.
Meeting Minutes

Present: Cindy Simoneau (chair), Resha Cardone, Wendy Hardenberg (recording), Polly Beals, Nicole Henderson, Helen Marx, Mary Pat Lamberti, Jim Tait, Mike Shea

1. **Announcements**
   a. Change to LEP (6 of 7 Tier 2 courses) will not officially take effect until next year, but a statement should be coming out soon (need to clarify entry term, etc.)

2. **OLD BUSINESS**
   a. LEPC chair position
      i. Deb Weiss has continued discussions with administration on restoring the full LEP Director position
      ii. There do seem to be some candidates interested
      iii. Hopefully, it will be advertised soon
      iv. Terri Bennett is not able to attend LEPC meetings this semester, so we’ve asked her to identify concerns to bring to us each meeting
         1. We will try to arrange a meeting at an alternate time so we can meet in person at least once
         2. Also a Transfer Task Force working under Liz Keenan has volunteered to examine LEP document for revision with regard to transfer students, and then bring those motions forward to LEPC (committee accepts this arrangement)

3. **NEW BUSINESS**
      i. Have to actually assess or we’ll never know what we’re talking about
      ii. Concerned about LEP, TAP pathway courses, and Multistate Collaborative commitment
         1. Don’t want to do three different assessments simultaneously
         2. Currently trying to figure out Tech Fluency in relation to Multistate Collaborative
         3. FYE will collect some papers for both Multistate Collaborative and our own English assessment
      iii. LEP document states that faculty are responsible for assessment, which makes a lack of LEP Director problematic as the Dean of Arts & Sciences has volunteered to oversee assessment
      iv. Point of assessment is to use the data to improve our practice
      v. Need cooperation of affinity groups
         1. Tier 1 is doing pretty well (FYE is forming an affinity group, TF planning meeting, individual subject areas are assessing or planning assessments, Critical Thinking needs to meet)
         2. Tier 2 is uneven (faculty need to be informed that things are moving ahead)
3. Departments need to own their participation in the LEP
   vi. Class sizes should be assessed by PRAC as well

b. Timeline for starting review of the LEP document in an effort to update language and identify issues that need addressing.
   i. Committee will make notes for addressing after PRAC meeting

  c. Committee to identify other matters for its agenda this year.
     i. Course caps
     ii. Course scheduling (A&S is doing this right now)

4. **ADJOURNMENT**

10:50 a.m.