Liberal Education Program Committee

January 19, 2017
9:35-10:50 a.m.
Meeting Minutes

Present: Cindy Simoneau (chair), Wendy Hardenberg (recording), Mike Shea, Mary Pat Lamberti, Polly Beals, Resha Cardone, David Pettigrew, Helen Marx. Guests: Terri Bennett and Karen Cummings

Call to Order: 9:40 a.m.

Announcements:
- Chairs Council meeting today
- Welcome back to David Pettigrew

Old Business
- The provost has been invited to meet with LEPC on the topic of the LEP.
- Transfer Task Force (UCF ad hoc group) working on a lot of issues on language in the appendix A of the LEP Document
- PRAC ad hoc assessment group is also working on LEP assessment issues with Karen Cummings and LEP Affinity groups
- Possible revisiting of Allocation of resources list from last year

New Business
- Terri Bennett’s Report
  o Official title is Director of LEP Advisement and Policy
  o Karen Cummings’s title is Director of LEP Planning & Assessment
  o Both will be moving into former IDS space on first floor of Engleman by the end of this semester
  o Worked closely with Academic Advisement bringing in new transfer students over winter break, a lot of issues
    ▪ The main issue is not exactly the LEP, but the process of bringing students in that doesn’t allow enough time to give students a proper degree evaluation
    ▪ Terri plans to contact President Joe about transfer issues and his comments about the LEP
  o Question about LEP Tier 3: can a departmental honors thesis satisfy this requirement?
    ▪ A student wrote a beautiful report on how she met the Tier 3 requirements and received the waiver from Terri
    ▪ Could HON 494 be a Tier 3 course, or would it have to be on a case-by-case basis?
    ▪ Perhaps we could add a line on Honors Thesis proposal just as there is asking the student if they are planning to seek a W waiver. The addition would ask if they are planning to seek a Tier 23
waiver? And then have the student explain how this research meets the Tier 3 criteria.

- Terri will send us what the student in question wrote so we can consider reverse-engineering some sort of rubric for the thesis form
- Cindy will seek information about how many students outside the Honors College do theses

- NMC is dealing with the issue of adding American Sign Language as an option for Multilingual Communication. If approved this will require changing portion of LEP document for WLL
- Discussion about allowing any student who studies abroad to waive Global Awareness?
  - Or even going further and allowing them to apply credits earned abroad to ANY Tier 2 category? (but only if they spend the entire semester abroad and not for short-term courses)
  - Cindy will seek information about numbers of students studying abroad, and bring issue to Steering Committee.

- Discussion about previous suggestion (last year) to offer a pilot project with two classes on argumentative essays in the first semester instead of INQ?
  - Liz Kalbfleisch, writing director, is working on a new model for the writing program. And Nicole Henderson, INQ director, is discussing freshman writing options with English Department.

- Karen Cummings’s Report
  - Would like to discuss LEP assessment in great depth with LEPC in the near future because an assessment plan does not actually exist in the document.
  - Karen has put together a draft assessment plan
    - She will send it to committee to be discussed it with her at a future meeting.

Adjournment: 10:53 a.m.