Liberal Education Program Committee  
Thursday, April 20, 2017--- ASC 308  
Minutes

Present: Helen Marx, Robert Page, Jim Tait, David Pettigrew, Mike Shea, Cindy Simoneau (chair), Mary Pat Lamberti, Polly Beals, Wendy Hardenberg (recording), Nicole Henderson; ex-officio: Terri Bennett, Karen Cummings; guest: Liz Keenan.

Call to Order: 9:40 a.m.

Announcements  
• Only one person self-nominated for LEPC for next year, which leaves two open positions. We need to recruit candidates.

Old Business  
• David Pettigrew’s proposal for a Pilot Writing Program  
  - Motion: Implement a pilot program for a select group of students, replacing INQ 101 with a second Critical Thinking course focusing on writing argumentative essays.  
    o 1 in favor, 6 opposed, 2 abstentions
  - Nicole Henderson suggested she would be willing to pair D. Pettigrew teaching CT with an INQ instructor willing to teach writing.

New Business  
• Updated Appendix A: Transfer Students for LEP Document. Guest: Liz Keenan, Ad hoc Transfer Committee Chair  
  - Year-long process of thinking through what would be helpful and make sense for our transfer students
  - Decided to make proposals based on numbers of credits students transfer in with
  - Goal of having policy that could be programmed in Banner so transfer students could know right away how things would transfer
  - Implementation plan will be constructed during 2017-18 for a Fall 2018 implementation
  - Perhaps examples would help make the appendix clearer for students?
  - Appendix is at the policy level, so the implementation plan language would likely have to be different in order to be more comprehensible for students and advisors
  - Motion: Include revised Appendix A and supporting document in LEP Document.
    o Approved unanimously

• LEP Assessment Plan
Karen Cummings said she has been meeting with departmental reps for various affinity groups, but it's been hard to get people together and engaged.

- Still a very collegial process
- Plan includes both direct and indirect measures of student learning
- A single assessment (such as a rubric) used across an entire Area of Knowledge turns out to be unreasonable
- Course-level assessment aimed at improving the course plus a pre/post test for overarching concerns
- Mike suggested having Tier 2 courses also choose a Tier 1 skill to assess (in addition to Tier 2 key elements)
  - That may only make sense in terms of a longitudinal study of students (rather than courses)
  - Good to do an assessment in the middle as well as beginning and end
  - The plan can be relooked at and voted on again
- David suggested looking at doing some assessment based on class observations
- Motion: Accept LEP Assessment Plan as currently drafted.
  - 8 in favor, 1 abstention

Adjournment: 10:51 a.m.