Liberal Education Program Committee
Thursday, October 4, 2018—ASC 308
Meeting Minutes
FALL 2018 meeting dates: Oct 4, 18, Nov 1, 15, Dec 6

Present: Wendy Hardenberg (recording), Brooke Mercaldi, Joan Kreiger, Jim Aselta, Mike Shea (co-chair), Barbara Cook (co-chair), Karen Cummings, Terri Bennett

1. CALL TO ORDER: 9:42 a.m.
2. ANNOUNCEMENTS
   a. None
3. LEP DIRECTOR UPDATE
   a. Terri met with Norwalk about the LAS degree and they welcome this opportunity
      Next steps:
      i. Terri will write up “memoranda of understanding” with Norwalk and NVCC
      ii. Terri will provide the LEPC with a document that shows a comparison of the Norwalk and NVCC degree requirements to the current Gateway agreement and then the LEPC will vote on the plan.
   b. There are some TAP degrees that require “double-dipping” between LEP and major, which we do not currently allow
      i. We are the only CSU that does not allow double-dipping
      ii. Terri will provide the information regarding what the other schools are doing related to “double-dipping”
4. BUSINESS
   a. Old Business
      i. Major restrictions
         1. Reviewed and revised survey based on feedback from potential participants; attached with agenda
         2. Timeline:
            a. Deliver to chairs by the week of Monday 10/8
            b. Due date will be 10/31 (need to send reminder email on Monday, October 29th)
   b. New Business
      i. Consider and prioritize the following items for our semester goals; Karen Cummings lead the discussion regarding the concern with Dean’s managing scheduling and the issue of “big courses getting bigger and small courses getting smaller.” The Deans have requested input for
possible options. The question posed to the group: Do we want to restrict how big a course can get? Some of the points raised included:

a. Certain courses are taking over 50% or more in one Area of Knowledge

b. A policy from the LEPC could help with cross-school negotiations over seats and ensure a minimum diversity in course offerings

c. Originally the LEP director was supposed to serve in this role

d. Perhaps no more than 20% of the seats in an Area of Knowledge could go to a single course number/discipline?

e. Craig Hlavac can provide us with data on this issue

Discussion will continue at the next LEPC meeting

5. ADJOURNMENT: 10:51 a.m.

Next meeting: Thursday, October 18th in ASC 308