Liberal Education Program Committee
Thursday, October 18, 2018—ASC 308
Meeting Agenda
FALL 2018 meeting dates: Oct 18, Nov 1, 15, Dec 6

Present: Mike Shea (co-chair), Helen Marx, Terri Bennett, Joan Kreiger, Wendy Hardenberg (recording), Jim Aselta, Karen Cummings, Heidi Lockwood

1. CALL TO ORDER: 9:46 a.m.
2. ANNOUNCEMENTS
   a. Minutes of 10/4/18 approved via email
   b. Already have received 28 out of 48 responses on survey
3. LEP DIRECTOR UPDATE
   a. Karen will be having a meeting about the ENG 112 assessment data today
      i. Need additional norming before use
4. BUSINESS
   a. Old Business—Completed, waiting on survey results
      i. Major restrictions
         1. Review and revise survey; attached with agenda
         ii. Determine plan for informing the Provost
         iii. Timeline:
            1. Complete survey at the 10/4 meeting
            2. Deliver to chairs by Monday 10/9
   b. New Business—Discussed retaining TF Coord & CT Coord on agenda
      i. LAS Agreements
         1. Provost is ready to sign off
         2. New agreement follows the same wording as the one with Gateway
         3. LAS Agreements for NVCC and NCC were approved by LEPC 5-0
      ii. Consider and prioritize the following items for our semester goals
         1. Deans need guidance on how to manage scheduling: do we want to restrict how big a course can get? (and other questions) Karen Cummings to lead this discussion
            a. Karen will provide us data, but we need to clarify what we want to see
               i. Will use Banner data to determine percentages of seats offered in various courses/departments in different Areas of Knowledge (all Tiers)
ii. Can merge DFW data with seat data if we wish
iii. Possible policies: limits on percentage of seats offered by department, limits on percentage of seats offered by section, limits on percentage of seats offered by course

5. ADJOURNMENT: 10:50 a.m.