Liberal Education Program Committee
Thursday, November 15, 2018-ASC 308
Meeting Minutes
FALL 2018 meeting dates: Dec 6

Present: Barbara Cook (co-chair), Brooke Mercaldi, Joan Kreiger, Wendy Hardenberg (recording), Terri Bennett, Mike Shea (co-chair), Khoa Nguyen, Karen Cummings

1. CALL TO ORDER: 9:42 a.m.
2. ANNOUNCEMENTS:
   a. Welcome to Khoa Nguyen
3. LEP DIRECTORS UPDATES
   a. Terri Bennett
      i. Discussed details of degree mapping with NVCC
   b. Karen Cummings
      i. Brought data from the supersections for us to look at today
      ii. History department is gearing up for assessment of the supersections
      iii. Tech Fluency is looking at doing a systematic pre- and post-test of students’ mechanical skills (word processing, making graphs with a spreadsheet...)
      iv. Suggested future consideration of re-envisioning “affinity groups” as steering committees or advisory groups since this is how they are now functioning
      v. An assessment report to the UCF could eventually be useful, but have to be careful about distributing actual data prematurely
4. BUSINESS
   a. Old Business—
      i. Major restrictions survey
         1. Initial discussion: instead of restricting LEP courses for certain majors, just eliminating those categories that seem to be a natural part of that major (e.g. Tech Fluency for CSC, Natural World for the sciences, etc.); implementing formal waiver exam processes for all of Tier 1; and reducing credits in LEP to align more closely to accreditation requirement of 40.
         2. Further discussion will take place at the Dec. 6 meeting
      ii. Managing the scheduling of the LEP courses
         1. Karen provided data on the number of disciplines participating in each Tier 2 Area of Knowledge over the past 3 years, including number and percentage of seats
         2. Perhaps a statement is all that’s needed rather than a firm policy
a. In general, keep any given course at or below the 20% (or whatever) mark within the Area of Knowledge whenever possible?

3. Need to be thinking big picture—enrollment, graduation, and teaching students something along the way

4. Data should go to UCF and the deans

5. “Illusion of choice” is an issue, but we also need to know how many students need those high-enrollment courses for their majors

5. ADJOURNMENT: 10:52 a.m.