Liberal Education Program Committee  
Thursday, December 6, 2018-ASC 308  
Meeting Minutes  
SPRING meeting dates: January 31, February 14, February 28, March 21, April 4, April 18, May 2  

Present: Barbara Cook (co-chair), Jim Aselta, Brooke Mercaldi, Joan Kreiger, Terri Bennett, Wendy Hardenberg (recording), Mike Shea (co-chair), Karen Cummings, Heidi Lockwood  

1. CALL TO ORDER: 9:42 a.m.  
2. ANNOUNCEMENTS:  
   a. Note Spring semester meeting dates  
3. LEP DIRECTORS UPDATES  
   a. Terri Bennett  
      i. Registrar working on programming DegreeWorks  
         1. To change the degree eval to only show initial transfer credits rather than total transfer credits as this was confusing to students  
         2. To work on a process for checking for waivers that may be prerequisites  
         3. To include the Tier 3 LEP pre-reqs with each course  
      ii. Met with Tunxis about LAS degree, and they’re on board (will look at in spring)  
      iii. Community colleges working on a 21-credit universal general education package that will fit inside the TAP Framework and will be meeting to discuss the options  
         1. Terri reviewed 3 possible options and the LEPC agreed with her recommendation to support Option 3  
         2. Terri will report back to the committee the possible recommendations decided upon  
   b. Karen Cummings  
      i. No report, did provide language to consider as part of a recommendation to address scheduling of LEP Tier 2 courses. The LEPC will discuss at a future meeting.  
      
As stated in the AAUP contract, scheduling of classes is the responsibility of the Deans, in consultation with Departmental Chairpersons. Whenever possible, the Deans should collaboratively ensure that no one course enrolls more than 20% of the students enrolled in a particular Area of Knowledge in a given semester, and as an average over the previous six semesters. Periodic justification should be provided to the UCF for courses that exceed the suggested 20% level of enrollment. Our goal in providing this guidance is to ensure a diversity of offerings within each area of knowledge in regard to the type of content, content difficulty, instructional format and class size.  

4. BUSINESS  
   a. Old Business—  
      i. Major restrictions survey  
         1. The committee reviewed the data
2. The committee will compare challenges and recommended solutions from the survey to those identified in previous meetings (see #3 below) to develop a plan that would remove obstacles to student’s ability to engage in a variety of gen ed courses.

3. *Past Proposed solutions by the LEPC*
   a. No courses for majors only in Tier 2
   b. No pre-req requirements beyond Tier 1 in Tier 2 courses
   c. Designate certain Tier 2 Areas of Knowledge as off-limits for major restriction
      i. Proposed by SGA
   d. Cap the number of LEP restrictions for each major program
   e. List restricted courses as cognates in the degree eval
   f. Remove all major restrictions from the LEP
   g. Remove all major restrictions from Tier 2
   h. Create guidelines for new major programs limiting LEP restrictions
      i. Allow Tier 2 courses to appear as options in more than one Area of Knowledge
   j. Remove all non-math Tier 1 major restrictions
   k. Reintroduce difference between BA and BS degrees
      i. Reduce Tier 2 for BS degrees but disallow all Tier 2 restrictions
      ii. Reduce Tier 2 for BS degrees and disallow all Tier 2 restrictions for both BA and BS
   l. If students change majors, then flexibility in Tier 2 can be available [TBD]
   m. Combine Natural World I and II into a single block of at least 7 credits
   n. Major restricted categories appear under the major instead of under the LEP, and would only reappear if the student changes majors and the category is unrestricted in the new major

   b. New Business—
      i. *Review the UCF Constitution for the LEPC section as a priority.*
         1. Approved 5-0

5. ADJOURNMENT: 10:53 a.m.