Notifications Management Committee
Minutes
September 19, 2013; ASC 306,

**Present:** Corey Hannah (Co-Chair); Helen Marx (Co-Chair); Jeremy Chandler; John Critzer; Sean Grace; Marty Hartog; Erin Larkin; Sobeira Latorre; Jodie Mozdzer Gil; Jennifer Ruggiero; Cindy Simoneau; Sophia Myers (UCF secretary);

**Absent:** Young Park; Cheryl Resha

Call to Order: 9:40 a.m

I. Announcements
   
   “O-Drive” access for all members.
   
   Provost search – Discussion from Steering Committee

II. Old business

   1. **WMS 356** – Maternal and Child Health
      
      **Motion to TABLE**
      
      Need clarification on co-listing. Need catalog description to be uniform.
      
      Motion to send back to the department for revision. All approved. (11-0-0)

III. New business

   1. Discussion: Some courses are in the process of being approved; they have yet to be acted on by the respective SCC. We will consider these when appropriate.

Adjournment 10: 50