Meeting Minutes

Present: Stanley Bernard, Mike Skinner, Mike Knell, Sara Johnson, Cassi Meyerhoffer, Yunseon Choi, Ho Young Ahn, Yima Gebremariam, Eric West, Hillary Harper, Lee deLisle

- Meeting was called to order at 9:35am

- Item: Chairperson Vote
  - Motion: Lee to be appointed as NPIC chairperson.
  - Motion approved (10-Yes; 0-No, 1-Abstention)

- Announcements
  - Visit from Elizabeth Keenan, UCF Chair.
    ▪ Welcome extended to members of the NPIC.
  - Lee will be away for a conference this fall during which time Mike Skinner has volunteered to chair the meetings in his stead.

- Old Business
  - By-Laws
    ▪ Motion: To append VI. Order of Business Section A. (r.e. order of business) to include an item “Review of minutes” to be placed after Item 1 “Meeting called to order”
      ▪ Motion approved unanimously

- New Business
  - Discussion of By-Laws and clarification of NPIC responsibilities to orient new committee members.
    ▪ Outcome: information noted

- Meeting adjourned at 10:29am