Undergraduate Curriculum Forum  
MINUTES  
Adani Student Center, Room 301A  
Thursday, January 26, 2012


I. The meeting was called to order at 9:37 a.m.
   • Quorum (50% + 1) was reached at 9:42 a.m.

II. Announcements
   a. Dr. Mary Papazian, SCSU’s new president, will be on campus today – meeting at 10:30am with Dr. Robert Kennedy, 10 faculty and 10 staff. The faculty representatives included two representatives from each of the four Schools, Mike Shea (AAUP), and Susan Cusato (Faculty Senate) to represent a cross-section of the university. Her official start date is February 1st, although she may not be on campus full-time.
   b. Wendy Hardenberg, the instruction coordinator at the Library, came to UCF today. She is working to correct limitations in the area of information literacy sited in the NEASC report. She provided a 10-minute library presentation discussing steps being taken in the library to improve SCSU’s information literacy component during the next self-study.
      i. She is trying to determine for which majors is research the first required course.
      ii. She also discussed the topic of information literacy and initiatives for INQ students, Tier 2 infinity groups and ways to reinforce information literacy in Tier 2 courses.
      iii. Tier 3 students should have one-on-one consultations with librarians to facilitate their information literacy competence.
      iv. Also, she is working to develop competency exams for information literacy.
   Webcast on information literacy to be held on Feb 7th from 1-2:45pm in the ASC 312. This webcast is particularly designed for students in the first year.

III. Approval of UCF minutes of December 15, 2011
   a. Minutes of December 15th approved unanimously.

IV. Standing Committee Reports
   a. NPIC
      i. Discussion of 1/19 electronic meeting
         1. Intent to Pursue a Minor form created
            1) Discussion about placement of the form online and in departments and format, like PDF
         2. Motion to approve the Intent to Pursue a Minor form, as amended during today’s UCF meeting.
         3. Motion approved unanimously
         4. No Special Topics Courses reviewed
      ii. Minutes of 1/19 meeting accepted
b. NMC
   i. Did not meet on 1/19

c. WACC
   i. Met on 1/19, but the minutes will be forthcoming.

d. PRAC
   i. Did not meet on 1/19 but will be discussing Marketing at their next meeting.

e. UWIC
   i. Discussion of 1/19 meeting
      1. **Motion** to approve the following courses:
         1) POR 200 Portuguese III (T1 MC)
         2) MAT 107 Elementary Statistic (T1 QR)
         3) MAT 108 Mathematics for the Natural Sciences (T1 QR)
         4) MAT 122 Precalculus (T1 QR)
      2. **Motion** approved unanimously
   ii. Minutes of 1/19 meeting received

f. LEPC
   i. Discussion of 12/14 and 1/18 meetings
      1. We may receive pressure related to transfer students with liberal arts Associate’s degrees to accept their credits toward LEP.
      2. This year, transfer students’ records were examined and students were placed into LEP or AUR whichever was better for the student. Next year, freshmen and sophomores will fall under the LEP, but juniors and seniors will be placed in either LEP or AUR based on their programs, which is similar to this year’s process.
   ii. Minutes of 12/14 and 1/18 received.

V. Old Business
   b. Email technology concerns to Judy Tarbox, Chair of the Faculty Senate Technology Committee, tarboxj1@southernct.edu.
   c. IT Staff are trying to do the best job they can, and we need to communicate concerns to the appropriate IT administrators, the Teaching and Learning Technology Committee, and the Faculty Senate Technology Committee.

VI. New Business – none

Meeting adjourned at 10:46 a.m.

These minutes are respectfully submitted by Michele Vancour.