Undergraduate Curriculum Forum
MINUTES
Adanti Student Center, Room 301A
Thursday, October 11, 2012

I. The meeting was called to order at 9:36 a.m.
   - Quorum (50% + 1) was reached at 9:41 a.m.

II. Announcements
   a. Mike Skinner said the Rocky Horror Picture Show is opening at Lyman Center this weekend. There will be two different performances, an audience participation performance at midnight on Sat. and on Wed.- for students, and a non-audience participation performance on Friday.
   b. Tricia Lin shared information about the event, Two: Sisters who create from the lens of social justice, which will take place on Thurs., Oct. 18th in EN B 121 A&B from 5-7:30pm. This show is presented by Flo Oy Wong and Nellie Wong, and is sponsored by the Office of Diversity and Equity, Minority Recruitment and Retention Committee, the Multicultural Center, Women’s Studies Program, and Women’s Center.

III. Approval of UCF minutes of September 27, 2012
   a. Motion to approve minutes of September 27th (edit: M. Bills absent on 9/27)
      - Motion approved with one abstention.

IV. Standing Committee Reports
   a. NPIC
      i. Discussion of 10/4 meeting
         1. Reviewed Special Topics Courses:
            1) PHI 398 Ultimate Nature of the Universe
            2) THR 298 Beginning Modern Dance
            3) THR 498 The Art of Improvisation
            4) THR 398-01 Theatre Singing Technique-Beginners
            5) THR 398-02 Theatre Singing Technique -Intermediate
            6) THR 398-03 Theatre Singing Technique-Advanced
            7) THR 498 Composition and Production
            8) WMS/SOC 298 Asian American Women’s Experience
            9) WMS 298/HON 240 Non-Western World: Women, Culture and Displacement
         2. Approval of Special Topics Courses does not mean that the course will be offered or will run as planned. If a course does not run as planned, it will not count against the three time offering.
         3. Mike Shea thanked NPIC for their work.
      ii. Minutes of the 10/4 meeting received
   b. NMC
      i. There was no meeting held on 10/4 because there were no items on which to act at that time. Proposals were still with SCCs.
   c. WACC
      i. Discussion of 10/4 meeting (no motions)
         1. Many proposals received need revisions, because proposal requirements were not followed. WACC will send proposal guidelines with the return of proposals to departments.
         2. The suggestion to add faculty recommended class size to the course proposals was made.
      ii. Minutes of the 10/4 meeting received
d. PRAC
   i. Discussion of 10/4 meeting (no motions)
      1. Liberal Studies report due 10/10/12.
      2. PRAC is seeking a representative from the School of Business.
      3. Worked on Academic Program Review and Standards.
      4. Graduate Council is working with PRAC regarding external reviews.
         Graduate Council Chair, Christine Petto, noted that graduate programs
         are on the cutting block as they encounter their reviews, which are
         dependent upon them reaching their student enrollment minimums. Mike
         Shea added that the undergraduate programs will be scrutinized as well.
   ii. Minutes of the 10/4 meeting received

e. UWIC
   i. Discussion of 10/4 meeting
      1. Motion to approve the following LEP Course:
         1) Revised Liberal Studies Program Proposal – Illene Crawford
            explained that these revisions differentiate between liberal
            studies or distinct programs created intentionally by students to
            enable them to complete an interdisciplinary “constructed”
            major. Then, there are general studies, which support students in
            need of a change to facilitate their graduation intentions.
            o Conversation about Tier 3 and how it counts – it always
              counts toward their LEP requirements; however, students
              can choose how to use additional Tier 3 courses, which can
              be used toward their major or minor if substituted.
            o Elizabeth Keenan called the question with no opposition.
            o Motion approved with one abstention.
      2. UWIC has identified numerous proposals that require revisions. Portions
         of proposals received are incomplete and need to be returned to
         departments, which can be avoided if departments follow the instructions
         and guidelines carefully prior to submission.
   ii. Minutes of the 10/4 meeting received

f. LEPC
   i. Discussion of 10/3 meeting
      1. Motion: to approve revisions to the LEP Document
         o Motion approved unanimously; Marty Hartog thanked the
           committee for their work.
      2. UCF considered the following pending motion:
         The LEPC moves that freshmen may take one T2 course in their first
         semester with the understanding that students who place into either MAT 95
         or ENG 110 are excluded. Comparison performance data will be collected
         annually to assess the impact of this policy.
      3. Deb Weiss urged UCF members again to submit Tier 3 proposals as soon
         as possible. Similarly, she urged members to process AUR to LEP
         proposals so that these classes are not cancelled. The deadline for
         transition courses to permanent courses is Sept. 2014, and proposal
         review can take a full-year which should be considered by departments.
         a. Lisa Lancor noted that there is a LEP grid that shows transition
            courses and permanent courses (highlighted in yellow) so that
            faculty can see where their courses stand at this point.
      3. There are CT (Critical Thinking) courses being offered over winter
         session to support students’ who withdrew or failed their CT course in
         the fall.
   ii. Minutes of the 10/3 meeting received
V. Old Business
   i. Discussion of the use of cognates to fulfill a minor.

Meeting adjourned at 10:50 a.m.

These minutes are respectfully submitted by Michele Vancour.