Undergraduate Curriculum Forum
MINUTES
Adanti Student Center, Room 301A
Thursday, February 7, 2013


I. The meeting was called to order at 9:40 a.m.
   • Quorum (50% + 1) was reached at 9:40 a.m.

II. Announcements
   a. Resha Cardone announced that Pia Barros, the preeminent Chilean writer and activist, will present a bilingual book-launch ceremony on Wednesday, February 27, 2013, 5:30 – 7:30 pm in EN C112.
   b. Mike Shea reminded faculty that class size is a contractual issue based on good pedagogical practice and to monitor requests for increases in class size caps.
   c. Yilma Gebremariam raised a concern about placement of screens and white boards in classrooms. This will be taken up with other IT issues when Heidi Lockwood and Scott Graves give the UCF an IT update.

III. Approval of UCF minutes of January 24, 2013
   a. Motion to approve minutes of January 24th. Motion approved unanimously.

IV. Standing Committee Reports
   a. NPIC
      i. Discussion of 1/31 meeting
         1. Reviewed Special Topics Courses:
            1) NUR 498 Intro to Emergency Nursing
            2) NUR 498 Vulnerable Populations
            3) REC 398 Creative Problem-Solving
            4) SPA 398 Spanish National Cinema
         2. NPIC moves to replace the existing catalog definition of an academic “minor” with the proposed language amended as below:
            The “Minor” is a planned sequence, usually of 18 credits, typically earned in addition to one’s major requirements, with options available under departmental or minor
program advisement. Courses in a cognate or courses used to satisfy the Liberal Education Program may be used as courses in a minor.

**Motion:** Approved unanimously.

3. Motion: To clarify that cognates which reinforce majors may also fulfill minor requirements, that some departments may use cognates to augment their minors, as well as to allow for needed flexibility in revising cognate requirements, NPIC moves to adopt the proposed catalog language for the definition of “Cognate”:

The “Cognate” is a supplement of credits in a related discipline (or disciplines) outside of one’s major, or minor, planned with departmental or program advisement. Courses in a cognate may be used to fulfill requirements for a minor.

**Motion:** Approved unanimously.

4. Motion: Approve the New Minor Program Proposal for Geospatial Information Science and Technologies (GIS &T)

**Motion:** Approved unanimously.

ii. Minutes of the 1/31 meeting received

b. NMC

i. Discussion of 1/31 meeting

1. **Motions** to approve the following proposals:

   1) **New Course Proposals**
      - BIO 399 Mammalian Biology
      - HIS 260 American Revolution
      - MUS 330 Improvisation in Contemporary Music Culture

   2) **Revised Course Proposals**
      - EDU 311 Integrated Curriculum for Upper Elementary
      - MAT 496 Student Teaching Seminar

**Motion:** Approved unanimously.

ii. Minutes of the 1/31 meeting received

iii. Point of Information by H. Lockwood. Some faculty are reporting that the proposal tracker is not function. L. Lancor noted that she was able to access the tracker during the meeting. M. Hartog will look into this.

a. WACC

i. Discussion of 1/31 meeting

1. Motion to approve the following W-courses:

   1) ENG 200 (Patarini)
   2) CHE 261 (Solbrig)
   3) PSY 431 (Hodes)

**Motion:** Approved unanimously.
ii. Minutes of the 1/31 meeting received

b. PRAC
   i. Discussion of 1/31 meeting
      1. **Motion**: PRAC recommends continuing approval for the Social Work Department.
         **Motion**: Approved unanimously
   ii. Minutes of the 1/31 meeting received

c. UWIC
   i. Discussion of 1/31 meeting
      1. **Motion** to approve the following LEP courses:
         1) PSY 150 T1 CT
         2) SPA 200 – T1 MC
         3) FRE 200 – T1 MC
         4) CHE 301 T3 Capstone
         5) JST 200 T2 CE
         6) JST 210 T2 AE
         **Motion**: (approved?)
   ii. Minutes of the 1/31 received

d. LEPC
   i. Discussion of 1/23 and 1/30 meetings
   ii. Minutes of the 1/23 and 1/30 meetings received.
   iii. D.Weiss presented the forms for transition/provisional Tier 2 and Tier 3 courses and for expedited program revisions and answered questions regarding their use.
      1. Forms will be posted on the UCF website
      2. M. Hartog will send out an email to the faculty informing them of the procedures to have such courses and program revisions approved.

Meeting adjourned at 10:53 a.m.

These minutes are respectfully submitted by M. Hartog/Greg Adams.