Undergraduate Curriculum Forum
MINUTES
Adanti Student Center, Room 301A
Thursday, March 7, 2013


I. The meeting was called to order at 9:48 a.m.
   • Quorum (50% + 1) was reached at 9:48 a.m.

II. Announcements
   a. M. Shea reminded UCF of the President’s P&T meetings, and suggests faculty attend and bring colleagues. They are intended to be informational and believes it sends a message if many faculty participate. The dates are: Monday, March 18, 2013, 1 pm - 3 pm (Teaching and other load credit); Wednesday, April 3, 2013 1 pm - 3 pm (Creative Activity); Monday, April 29, 2013 1 pm - 3 pm (Productive Service)
   b. M. Shea urges faculty to run for an AAUP office positions.
   c. M. Hartog reported that at a Faculty Leadership Council meeting with President Papazian, she plans to have other meetings with the SCSU community.
   d. Tuition hikes are being addressed by students next Wed. 3/13 rally at 1pm and at 2pm a movie JE/MO – co-sponsored by AAUP.

III. Approval of UCF minutes of February 21, 2013
   a. Motion to approve minutes of February 21st. Motion approved with one abstention.
   {Correction: D. Petroski – last name spelling needs to be corrected under item V.d. His name ends in an “i”.}

IV. Standing Committee Reports
   a. NMC
      i. Discussion of 2/28 meeting
         1. NMC needs course descriptions to start with what the course will do with the introduction “This course will”.
         2. Motions to approve the following proposals:
            1) New Course Proposals
               • MUS 250 Arts and Ideas: Experiencing the Arts in New Haven
               • WLL 208 Contemporary Chinese Society and Culture
               • GEO 190 Exploring Geography: Opportunities and Your Future
               • GEO 290 Research Methods in Geography
2) Revised Course Proposals
   • CHE 101 Chemistry in Contemporary Issues
   • ESC 105 General Meteorology
   • ESC 107 Astronomy/Meteorology
   • ESC 205 Principles of Meteorology

3) Revised Program Proposals
   • BS Business Administration
   • BA Earth Science
   • BS Earth Science: Environmental Earth Science
   • BS Earth Science: Secondary Education Certification
   • BA Geography
   • BS Geography: GISc & T
   • BS Geography: Secondary Education
   • BS Geography: Sustainability

Motion: approved unanimously

i. Minutes of the 2/28 meeting received

b. WACC
   i. Discussion of 2/28 meeting
      1. Nancy Morano Writing Contest call for proposals with due date of
         March 15th with presentation to winners at May 2nd UCF meeting.
         1) M. Hartog noted that the last meeting of the UCF is April 25th so
            this May 2nd date will not work. K. Burke will bring this
            information back to WACC.
   ii. Minutes of the 2/28 meeting received

c. PRAC
   i. Discussion of 2/28 meeting
      1. Motion: PRAC’s recommends continuing approval for the department
         of Special Education and Reading.
      2. Motion: approved unanimously
   ii. Minutes of the 2/28 meeting received

d. UWIC
   i. Discussion of 2/28 meeting
      1. Motion to approve the following LEP courses:
         1) MAT 496 Tier 3
         2) ITA 200 T1 MC
         3) JPN 200 T1 MC
         4) GER 201 T1 MC
         5) RUS 200 T1 MC
         6) REC 120 T2 MB
         7) ANT 311 T3
         8) PHI 242 T2 CD
9) MUS 250 T2 CD  
10) MUS 115 T2 GA  
11) BIO 101 T2 NW2  

**Motion:** approved unanimously  

ii. Minutes of the 2/28 received  

e. NPIC  

i. Discussion of 2/28 meeting  
1. Special Topic Courses:  
   1) PHI 398 Ultimate Nature of the Universe  
   2) WLL 498 Brazilian Civilization  
2. Updating Special Topics form  
3. Reassigned credits for committee chairs discussed  

ii. Minutes of the 2/28 meeting received  

f. LEPC  

i. Discussion of 2/27 meeting  
1. LEPC will continue to meet on Wed. afternoons 3:25-4:40pm next semester, but will consider Thurs. alternate week time block (like other UCF subcommittees) with UCF meeting times.  
2. Question came up in LEPC meeting as to whether or not Tier 3 course selections need to be consistent with Tier 2 course in terms of the area of knowledge (i.e., New World/Mind and Body). D. Weiss said there is no statement in LEP document to suggest that the Tier 2 is prerequisite to the Tier 3. The requirement is that they present a capacious issue, include a discussion of value, and tie together the Liberal Education Program. Tier 3 can be taken in an area of knowledge without having a Tier 2 in that same area of knowledge  
3. Tier 2 Natural World Affinity Group (AG) approved a motion to require a minimum of 24 hours of lab or field experience in T2 NW courses. This motion was not presented to LEPC yet, but it was considered in terms of the ability of the AG to make a motion. The LEP document does not states that AG can make a motion, so LEPC will revise the LEP document so that AG can propose motions in the future.  
   1) M. Ballanda asked what the NW AG should do with the motion at this time. D. Weiss would like this to come to LEPC when ready for their discussion.  
4. LEP document states the AGs can propose one annual action item. H. Lockwood called attention to this statement, wondering if this is practical considering the frequency of AG meetings throughout the year. H. Lockwood recommends that there be more communication and sharing – documents, ideas and technologies – to facilitate the work of the AGs. Currently H. Lockwood uses a blog, but it was recommended that a Wiki be considered.  
5. A Tier 3 Affinity Group will be added in the near future.  
6. Students can take Tier 2 courses when they have completed Critical Thinking and any prerequisite Tier 1 courses for Tier 2 courses.  

ii. Minutes of the 2/27 meeting received.  

V. Old Business
a. H. Lockwood presented the PPT on IT Policies with the Faculty Senate, and then with the President and Jaye Bailey
   i. Recommended that a “stay” be requested to suspend the implementation of this policy at this time since the semester is nearing the end.
   ii. March meeting cancelled
   iii. M. Hartog asked for an action plan in response to the Policies. He asked for a show of hands in support of his talking to Sue Cusato regarding a request to the President to suspend the implementation of the Policies at this time. The consensus of the UCF was to seek such an action.

VI. Update on meeting with Provost Kennedy to discuss reassigned credits for chairing committees
a. M. Hartog and some UCF committee chairs made a case for reassigned credits not to be reduced at this time. However, there is a proposal to suspend assessments and PRAC for one year, pushing the whole cycle forward for one year (8 year cycle instead of 7 years). This would translate to saving credits typically distributed to department faculty that are in charge of assessment tasks and receive credits for this activity. Then, the PRAC chairs would not receive credits during this time either. This should save over 35 credits.
   i. C. Dellinger-Pate is the assessment coordinator in her dept. so she asked if data will still need to be gathered in the suspension year. M. Hartog thinks that it may depend on the department, but for reports coming through PRAC you would have the year off – instead of a seven year cycle it would be an eight year cycle. M. Shea recommends that departments not collect data for that year since there will be no credits allocated.
   ii. P. Kalbaugh asked how many assessment coordinators are taking these credits and – we are banking our credits so there may not be the savings anticipated. M. Shea – concern over money costing endeavors/grants like REACH that they will reap more financial benefits there than in suspending assessment/PRAC.
   iii. Several cases were made for the chair of PRAC, Sue Clerc, to retain reassigned credits during the suspension if PRAC will still be required to work.

Meeting adjourned at 10:55 a.m.
These minutes are respectfully submitted by M. Vancour.