Undergraduate Curriculum Forum
MINUTES
Adanti Student Center, Room 301A
Thursday, March 21, 2013


I. The meeting was called to order at 9:35 a.m.
   - Quorum (50% + 1) was reached at 9:37 a.m.

II. Announcements
   a. T. Lin announced that next fall, October 11-13, Women’s Studies will host the National Title IX Conference with Sonia Sotomayor as one of the speakers.
   b. M. Hartog announced that nominations for the 2013-2014 UCF Chair would be opened at the next meeting.

III. Approval of UCF minutes of March 7, 2013
   a. Motion to approve minutes of March 7th. Amendments to the minutes were made by H. Lockwood and a clarification was requested by Provost Kennedy regarding the plan to suspend PRAC for next year to ensure that the assessment cycle will still be based on seven years after the next cycle of assessments. Motion as amended was approved unanimously.

IV. Standing Committee Reports
   a. NMC
      i. Discussion of 3/14 meeting
         1. Motions to approve the following proposals:
            1) New Course Proposals
               • BIO 360 Plant Growth and Development
            2) Revised Course Proposals
               • PCH 270 Stress Management
               • REC 401 Practicum II
               • CMD 200 Introduction to Developmental Communication
               • CMD 201 Introduction to Communications Disorders in Medical Settings
               • CMD 317 Anatomy and Physiology of the Speech and Hearing Mechanism
               • CMD 319 Language Development: Ages Birth to Five
               • CMD 419 Language Acquisition: School-Aged Adolescence
3) **Revised Program Proposals**
   - BS in Communications Disorders
   - BS in Mathematics/Concentration: Secondary Education
   - BS in Biology
   - BS in Biology/Concentration: 7-12 Certification
   - BA in Biology

4) **Minor Revision Proposal**
   - Biology
   **Motion:** approved unanimously

   **Minutes of the 3/14 meeting received.**

   iii. Discussion regarding the need for some program revisions to be approved by the BOR was held. The forms and procedures for programs needing approval are now up on the UCF o-drive. A guide to help departments decide if paperwork for the BOR will be necessary will be created in cooperation with S. Misasi, the Provost Designee.

a. **WACC**
   i. Discussion of 3/14 meeting
      1. Nancy Marano Writing Contest call for proposals with due date of March 15th with presentation to winners at April 25th UCF meeting.
      2. **Motion** to approve the following Writing Course Proposals:
         1) ENG 219 Human/Machine/World – Experiences in the Technologies that Shape Our Lives (S. Ellis)
         2) JRN 200 Basics of Journalism (J. Gill)
         3) BIO 360 Plant Growth and Development (R. Silady)
   **Motion:** approved unanimously

   **Minutes of the 3/14 meeting received**

b. **PRAC**
   i. Discussion of 3/14 meeting
      1. PRAC recommends purchase of software like TK20 (but not TK20) to gather learning outcome measures.
2. P. Kahlbaugh supported the possible use of electronic portfolios. P. Beals indicated that a group is examining the use of e-portfolios in BB9 for writing assessment. S. Graves supported the use of BB9 as an option. Digital Measure may also be an option.

ii. Minutes of the 3/14 meeting received

c. UWIC
i. Discussion of 3/14 meeting
1. Motion to approve the following LEP courses:
   1) ENG 219 T2 TP
   2) WLL 208 T2 NW2
   3) CHE 101 T2 NW2
   4) ESC 105 T2 NW1
   5) ESC 107 T2 NW1
   6) ESC 205 T2 NW1
   7) ART 150 T2 CD

   Discussion ensued on whether CHE 101 should be in NW1 or NW2. Since the content of the course centered around the environment, it was concluded that it should remain in NW2.

   Motion: approved unanimously, 3 abstentions

ii. Minutes of the 3/14 received

d. NPIC
i. Discussion of 3/14 meeting
1. Special Topic Courses:
   1) ART 398 History of Graphic Design
   2) ECO/JST 398 The Economics of Crime, Violence & Genocide
   3) LIT 498 Russian Fairy Tales
   4) LIT/JST 498 The Holocaust from the Italian Perspective
   5) MGT 498 Negotiation & Conflict Resolution
   6) THR 398 Musical Theatre Singing Technique

   2. Updating Special Topics form

   Motion: Drafting

ii. Minutes of the 3/14 received

e. LEPC
i. Discussion of 3/13 meeting
1. Three new Tier 3 courses:
   1) WLL 403 Second Language Acquisition
   2) MDS 294 TV and Political Satire
   3) ANT 470 Ethnographic Research Methods

   Motion: Students shall be allowed to take one Tier 2 course in their first semester.

   Motion amended to add the statement, “Implementation would be in place for one year. After that, data will be examined to validate the action.”: approved unanimously – one abstention.

ii. Minutes of the 3/13 meeting received.

Meeting adjourned at 10:50 a.m.
These minutes are respectfully submitted by M. Hartog.