Undergraduate Curriculum Forum
MINUTES
Adanti Student Center, Room 301A
Thursday, January 23, 2014


I. The meeting was called to order at 9:30.
   1. A quorum (50% + 1) was reached at 9:36.

II. Announcements
   a. Liz Keenan met with Dean Breese and Bruce Kalk. Bruce and Polly Beals will be inviting chairs to discuss scheduling of courses (in particular Tier 2 courses) to have a total number of sections that respond to the overall numbers of students who need a course.
   b. Liz Keenan announced anyone wishing to submit an expedited Tier 3 course proposal must submit it to Polly Beals by April 1, 2014. After that date, one will need to use the Tier 3 forms that go to UWIC. It should be noted if a course has only received an expedited Tier 3 course approval, then paperwork must be submitted by Fall 2015 to make it a permanent Tier 3 course (so the course is approved before the sunset provision of Fall 2016). The email about the expedited course process will be sent via campus email (and sent at least twice). Polly would especially welcome Tier 3 courses with no prerequisites, as those courses are usually filled.

III. Approval of the minutes of December 12, 2013
   a. The minutes were approved as written.

IV. Standing Committee Reports
   1. NMC
      a. Discussion of the 1/21/14 meeting
      b. Motion to approve the following new course proposal:
         i. EXS 491—Internship and Sports Studies
            Motion was approved unanimously.
      c. Motion to approve the following revised course proposal:
         i. EXS 492—History and Principles
Motion was approved unanimously.

d. The minutes from the meeting on 1/21/14 were received.

e. Corey Hannah discussed that NMC is working on changing some of the proposal forms.

f. Corey also announced that changing the Economics prefix from ECO to ECN may require more work than initially thought. There are logistical issues that still need to be worked out. That proposal is now tabled.

2. WACC

a. Motion to approve the following W-course proposal:
   i. ANT 335—African Prehistory

Motion was approved unanimously.

b. The minutes from the 1/21/14 meeting were received.

c. Marie McDaniel, over intersession, looked at which courses over the years have been approved as L or W courses. There were 50 courses that had exigency approval, but not formal WACC approval. Many instructors did not know they only had exigency approval. WACC is looking at various options for revising the current approval process.

3. UWIC

a. Discussion of the 1/16/14 meeting. Scott Graves mentioned UWIC’s discussion of the Tier 2 course evaluation procedure, in particular Written Communication, Problem-Based Learning, and Intellectual Foundations. This has been referred to LEPC.

b. Motion to approve the following LEP course proposals:
   i. ART 260—Etching, Woodcut, Collograph—LEP Tier 2 (Creative Drive)
   ii. ART 261—Lithography & Silkscreen—LEP Tier 2 (Creative Drive)
   iii. PSY 100—Introduction to Psychology—LEP Tier 2 (Mind and Body)
   iv. EXS 380—Sports Psychology—LEP Tier 2 (Mind and Body)
   v. ENV 220—Global Climate Change—LEP Tier 2 (Global Awareness)

Motion was approved unanimously.

c. The minutes from the 1/16/14 meeting were received.

4. NPIC

a. Discussion of the 1/16/14 meeting

b. Motion to approve the following new major and minor programs:
   i. Sports Studies Major
   Deb Smith discussed Recreation and Leisure Studies’ thoughts on this proposed major, especially with respect to overlap with their Sports Management concentration and
proposed major. There has been continuing discussion among the programs, and there has been a realization that the programs are actually different. Both departments are meeting to work out a detailed understanding. Daniel Swartz (EXS) discussed what will be involved in the Sports Studies major, and what one will do with the major.

ii. Event Management Minor

iii. Sports Management Major

Motion was approved unanimously.

c. Minutes from the meeting on 1/16/14 were received.

5. LEPC

Deb Weiss stated LEPC is working on the LEP assessment. Michael Ben-Avie attended the LEPC meeting to discuss assessment of the LEP

V. New Business

a. Provost Marianne Kennedy discussed the status of enrollment.
   • The official count occurs during the 3rd week. Fall 2013 enrollment was down 3%. We expect about the same for Spring 2014.
   • Our current headcount is 10,267 (which is 2,000 less than SCSU’s highest enrollment). Much of the decrease comes from either graduate or transfer students. The freshmen enrollment has been consistent.
   • We have a fewer number of sections, which means our actual fill rate has increased a little bit. We are being a little bit more proficient, with respect to budget. With respect to “Cancel Analysis”, SCSU canceled 29% fewer sections this spring than last spring.
   • Scott Graves asked if SCSU could work on advertising. Marianne suggested we send ideas of promoting ourselves to Public Affairs.
   • Deb Weiss asked about the status of TAP moving forward. Marianne stated there was a TAP manager hired recently at ConnSCU.

VI. The meeting adjourned at 10:52.

These minutes are respectfully submitted by Klay Kruczek