Undergraduate Curriculum Forum  
MINUTES  
Adanti Student Center, Room 301A  
Thursday, March 27, 2014


I. The meeting was called to order at 9:38.  
   1. A quorum (50% + 1) was reached at 9:38.

II. Announcements  
   1. Liz Keenan welcomed Kim O’Brien, who is the student representative to the UCF  
   2. Liz Keenan reminded us that she sent a message to the UCF mailing list from Sousan Arafah requesting feedback for strategic planning; since it is time sensitive, our comments are due by tomorrow.  
   3. Liz Keenan reported that the Student Success Taskforce Report is posted and open for comments and feedback; the new deadline for feedback is April 18th. She requested that we copy her to any message with comments.

III. Approval of the minutes of March 6th, 2014  
   a. Correction: Yilma Gebremariam was present.  
   b. The minutes were approved with the correction.

IV. Standing Committee Reports  
   1. Liz Keenan asked the body to change the normal order of the standing committee reports because Deb Weiss needed to leave the meeting early. Consequently, the LEPC report was made first.

   2. LEPC  
      a. Discussion of the meeting on 3/12/14  
      b. Deb Weiss brought forth the motion:

      Polly Beals, LEP Director, will review all requests for extensions of Tier 2 transition deadlines and grant extensions to the deadline when justified. In all cases, the final time frame to submit proposals is the end of the Spring 2014 semester.

      c. The question was called and a vote was taken. The motion passed unanimously.  
      d. Deb Weiss brought forth the motion:
The LEPC supports waiving LEP requirements for students with Bachelors degrees from an accredited college or university, with the exception of specific requirements associated with their chosen SCSU major. It is recommended that UWIC thoroughly vet issues that arose during the LEP discussion and any others, especially regarding minimum GPA and meeting number of required credits for degrees.

e. The question was called and a vote was taken. The motion passed unanimously.
f. Deb Weiss brought forth the motion:

_**LEP tier 2 course proposals must reinforce at least two Key Elements for each of the three selected competency areas.**_

*Insert an explanation of how students will continue to develop these three competencies. Identify the kind of instructional feedback and methods of evaluation you will use to reinforce at least two of the Key Elements for each competency.*

g. The motion passed, one no vote.
h. The minutes from the meeting on 3/12/14 were received.

3. NMC
a. Discussion of the meetings on 3/13/14
b. **Motion** to approve the following revised program proposals:
   i. BS Studio Art—Concentration: Ceramics, Graphic Design, Jewelry/Metals, Painting, Photography, Printmaking and Sculpture
   ii. BS Chemistry (7-12)—Concentration: Teacher Certification
   iii. BS Chemistry—Concentration: Biochemistry
   iv. BA Chemistry—Concentration: Biochemistry
   v. BA Chemistry
   vi. BS Chemistry
   **Motion** was approved unanimously.
c. **Motion** to approve the following revised course proposals:
   i. CHE 240—Quantitative Analysis I
   ii. PSY 484—Comparative Animal Behavior
   iii. ANT 224—Children, Language, Socialization
   **Motion** was approved unanimously.
d. The minutes from the meeting on 3/13/14 were received.

4. WACC
a. Discussion of the meeting on 3/13/14
b. Motion to approve the following W-course proposals:
   i. GEO 345—Africa
   ii. HIS 211—History of Criminal Justice in the Americas
   iii. COM 333—Video Scriptwriting
   iv. LIT 374—Modern German Literature
   **Motion** was approved unanimously.
c. The minutes from the 3/13/14 meeting were received.
5. **UWIC**
   a. Discussion of the 3/13/14 meeting
   b. **Motion** to approve the following LEP course proposals:
      i. ENG 217—Introduction to Literature (Tier 2, Cultural Expression)
      ii. ESC 330—Invertebrate Paleontology and the Fossil Record (Tier 3)
   c. The minutes from the 3/13/14 meeting were received.

6. **NPIC**
   a. Discussion of the 3/13/14 meeting
   b. The following special topics courses were logged:
      i. CSC 398—Cloud Computing
      ii. IDS 198—College Readiness
      iii. LAT 298—Latin III
      iv. ART 398—History of Armenian Art
   c. Minutes from the meeting on 3/13/14 were received.

V. **New Business**
   a. Dr. Deborah Carroll presented the Writing Assessment Report composed jointly by the WAC program directors and the WACC.
   b. Dr. Michael Ben-Avie presented the LEP Preliminary Assessment Report and LEP Evaluation Update
      i. Among the many topics he addressed, he informed the body that SCSU is taking part in a multistate collaborative assessment that will show how SCSU students compare to similar institutions in other states. He also discussed the CLA, which will help our institution evaluate the effectiveness of the LEP due to the fact that it tests seniors who have gone through the AUR. This test will provide a baseline to compare student performance upon completion of the LEP in the years to come.
      ii. The floor opened for discussion about both presentations, and members of the body provided a comments and suggestions.
         1. It was stated that we need a dedicated writing center, a project that has been delayed by the delay in construction of the new library facility. Additionally, the point was made that our students are weaker now than they were before due to the fact that we have lowered admissions standards. Finally, it was stated that our campus is relatively diverse; given this fact, we need to take this into account when comparing our institution to others.

VI. The meeting adjourned at 10:50.

These minutes are respectfully submitted by Resha Cardone.