I. The meeting was called to order at 9:37. A quorum (50% + 1) was reached at 9:37.

II. Welcome and Introduction of new members and alternates

III. Announcements
   1. On behalf of the Minority Affairs Committee, Tricia Lin discussed the 2014 Multicultural & International Welcome Reception held on 9/4 from 4p.m. – 6p.m. in the ASC Ballroom.
   2. Wes O’Brien announced he and his daughter are involved in a fundraising event for the Smilow Cancer Hospital. The event will be held on 10/1 from 5:30 – 9. In addition to this announcement, an e-mail message will be sent to the faculty.

IV. Approval of UCF minutes of April 24, 2014
   1. An attendance sheet was passed around to verify the list of those who attended the April 24, 2014 meeting.
   2. The minutes were approved as written, excluding the attendance.

V. Introduction of Pilot Innovations and Standing Committees for AY 2014-2015:
   1. Background Information
Liz Keenan reminded UCF one of the main reasons for the pilot innovations for AY 2014 – 2015 is to minimize the number of times a proposer receives feedback. If the changes work well, the respective bylaws and UCF Constitution will be amended and voted on. If the pilot is not effective, we will revert back to the organizational procedures in the bylaws and Constitution for AY 2015-2016.

Since some Revised Program Proposals are substantive in scope and may therefore require Board of Regents approval, Liz Keenan recommended that proposers speak with Marianne Kennedy, Associate Vice President for Academic Affairs, to determine whether this is needed.

Liz Keenan mentioned the UCF webpage has information about the implementation schedule, forms, and exemplars for the various forms.

Marty Hartog reminded the body that only one person from each department/program can vote in each Standing Committee. It is therefore prudent to have representatives and alternates from a department/program serve on different standing committees.

2. Updated role of each subcommittee and the School Curriculum Committee for the AY 2014 - 2015:
   a. School Curriculum Committee (SCC): SCCs will review Revised Program Proposals (RPPs) and New Program Proposals (NPPs). SCCs will also review Interdisciplinary course proposals (IDS) because they are not reviewed at the department level. SCCs will NOT review New Course Proposals (NCPs) and Revised Course Proposals (RCPs).

   b. Notification Management Committee (NMC): NMC will review RPPs, RCPs, NCPs, and courses wishing to be part of the Liberal Education Program (LEP).

   c. University Wide Impact Committee (UWIC): UWIC will review NPPs and discuss and make recommendations on University-Wide Issues.

   d. Program Review and Assessment Committee (PRAC): Sue Clerc discussed how an ad hoc committee revised the Undergraduate Program Review document last year (which was approved by UCF in Spring, 2014). Departments and programs completing the first cycle of review are able to select which set of guidelines they will follow. The timeline for departmental self-studies and the approval process was also discussed.

   e. Writing Across the Curriculum Committee (WACC): Marie McDaniel mentioned there are still spots open on WACC and encouraged faculty to submit nominations when the fall special
election occurs. It was noted WACC is a committee elected by the entire SCSU faculty in university-wide elections.

f. New Programs and Innovations Committee (NPIC): NPIC will be on hiatus for the AY 2014 – 2015. Liz Keenan noted that Special Topics courses will be logged by the UCF Chair for AY 2014 – 2015.

g. Liberal Education Program Committee (LEPC): This too is an elected body. The chair will be elected at the first meeting on Sept. 11. Wes O’Brien is the LEP Director, and as such, is also a member of LEPC.

VI. Selection of Standing committees by representatives and alternates

VII. New Business

1. Set the agenda for the Fall 2014 semester

   a. Liz Keenan projected a draft list of agenda items and asked that the body email her with additional items should time run out:

   **Issues for the UCF Body:**

   1. Transform 2020
   2. TAP pathways, transfer packages, learning outcomes
   3. 120 credit limit and LEP impact

   **Additional Issues for specific Standing Committees:**

   1. Waiver of electives being required for NUR and EDU students expires in Spring, 2015.
   2. Independent Study Policy
   3. Waive LEP for those pursuing a 2nd bachelors’ degree at SCSU?
   4. Limit number of supersections students can take in LEP?
   5. Online (and hybrid) Policy – continue development and implementation
   6. Selection of Degree Form – consider electronic submission
   7. WACC course/faculty approvals
   8. Banner checking LEP co-requisites – possible after AUR ends
   9. Temporary Motion: For Fall 2014 only: allow returning SCSU students to follow the program plan that best fit what they had completed.
b. Transform 2020:
BOR is coordinating this plan to create an interdependent system of the 17 ConnSCU institutions. Mike Shea said the consulting group's report concerning Transform 2020 will be sent shortly to all faculty and staff. Provost Bette Bergeron said Marianne Kennedy has the list of names of SCSU representatives involved with Transform 2020. Liz Keenan will request that this list be sent to all faculty.

c. TAP pathways, transfer packages and learning outcomes:
Deb Weiss gave a brief explanation of the Transfer Articulation Program (TAP).

TAP articulates how courses and programs align for the 17 ConnSCU institutions within in our system (4 four-year universities, 12 community colleges, and Charter Oak State College). There is a 30-credit common group of learning outcomes associated with specific courses that will be accepted between institutions if a student completes an associates degree at a community college and transfers to a CSU/Charter Oak. SCSU will have to create our own 30-credit package for students who transfer to other institutions.

Deb Weiss stated that the remaining TAP pathways (identifying program plans between community colleges and 4 year institutions for specific majors) will be worked on in AY 2014-2015. She urged departments/programs to select Southern representatives who are familiar with and able to advocate for their program requirements.

d. 120 credit limit and LEP impact:
Provost Bergeron expects an action by the end of the year, either put out by the Connecticut Legislature or the Board of Regents, that will likely require all bachelor's degree granting programs to be no more than 120 credits, with no hidden prerequisites. There will be a process for exceptions, but there must be a clear rationale. Provost Bergeron said we will have to be creative with the implementation of the LEP program, and we may have to be flexible. She also said it is a faculty-driven policy, so UCF will be key.

Liz Keenan reminded the body that there are 3 primary categories of credits: LEP, major, and free electives/developmental/pre-requisites. She noted that the B.A. degrees are at the 120 credit limit, as are many B.S. degrees, so discussion needs to consider whether changes are best targeted to specific majors who currently exceed 120 credits or to all students.
There was a discussion on the topic of hidden prerequisites.

There was a suggestion there be a faculty forum discussing the idea of a 120-credit limit and/or discussing LEP credits.

VIII. Adjournment at 10:52a.m.
These minutes are respectfully submitted by Klay Kruczek.