Undergraduate Curriculum Forum

Meeting Minutes for Thursday, March 26, 2015


I. Call to order
   The meeting was called to order and a quorum was reached at 9:39.

II. Announcements
   Tuesday, April 21: Recreation and Leisure and DRC wheelchair basketball offers opportunities for volunteers to work with people with disabilities.

III. Approval of UCF minutes of March 12, 2015
   The minutes were approved unanimously without revisions.

IV. Standing Committee Reports
   A. NMC – Notifications Management Committee
      1. Motion to approve Revised Program Proposals (February 26)
         a. RPP – BS Chemistry; Concentration- Environmental Chemistry
         b. BS Elementary Education; Concentration – Elementary K-6
         c. BS Elementary Education; Concentration- Elementary-Bilingual
      Motion passed unanimously

      2. Motion to approve Revised Course Proposals (February 26)
         a. PHI 211 – Asian Philosophy, India**
         b. PHI 212 – Asian Philosophy, China & Japan**
         c. EDU 305 – Beginning Readers
         d. EDU 306 – Developing Readers
         e. EDU 316 – Child Development & Psychology for Educators
         f. EDU 324 – Teaching Mathematics in the Elementary School
         g. EDU 325 – Best Practices in Classroom Management
         h. EDU 311 – Responsive Curriculum and Assessment
         i. ART 215 – Introduction to Graphic Design
         j. ART 216 – Typography
         k. ART 240 – Sculpture: Construction and subtraction
Motion passed unanimously

3. Motion to approve New Course Proposals (February 26)
   a. EDU 330 – Social Studies in Elementary Schools
   b. EDU 475 – Supervised Fieldwork
Motion passed unanimously

4. Motion to approve Revised Course Proposals (March 3)
   a. ART 310 – Illustration
   b. ART 315 – Graphic Design II
   c. ART 316 – Print Digital Production
   d. ART 415 – Graphic Design III
   e. ART 497 – Internship
Motion passed unanimously

5. Motion to approve New Course Proposals (March 3)
   a. CHE 374 – Physical Chemistry for the Life Sciences
   b. CHE 458 – Drug Discovery
Motion passed unanimously

6. Motion to approve Existing Course Proposals (March 3)
   a. EXS 293 – Movement Foundations **
Motion passed unanimously

7. Motion to approve Departmental Minor Revision Proposal (March 12)
   a. History
Motion passed unanimously

8. Motion to approve New Course Proposals (March 12)
   a. HIS 309 – Issues in Global History
   b. HIS 349 – Dress in Recent U.S. History
   c. MUS 234 – Brass & Woodwind Methods
Motion passed unanimously

9. Motion to approve Revised Course Proposals (March 12)
   a. JRN 305 – Precision Editing
   b. MAT 178 – Elementary Discrete Mathematics
Motion passed unanimously

10. Motion to approve Existing Course Proposals (March 12)
    a. LEP_GEO 341 – Asia
    Motion passed unanimously

11. Motion to approve Revised Course Proposals (March 24)
    a. GEO 105 – Food Systems: A Geography
    b. GEO 110 – Geography and Conflict
Motion passed unanimously

12. NMC minutes/logs for February 26, March 3, March 12, and March 24 were received.

B. UWIC – University Wide Impact Committee
   1. Motion to approve statement on Independent Study guidelines (February 26)
      a. If a student is unable to register for a course required for graduation and not taking the course causes a delay in graduation, a department may offer an independent study during a particular semester.

Motion passed unanimously

2. Motion to allow the Department of Science Education and Environmental Studies to change its name to the Department of Environmental and Marine Studies (March 12)

Motion passed unanimously

3. UWIC minutes for February 26 and March 12, 2015 were received.

C. PRAC – Program Review and Assessment Committee
   1. Motion to continue approval for Recreation & Leisure program (February 26)

Motion passed unanimously

2. PRAC minutes for February 26 and March 12 were received.

D. WACC – Writing Across the Curriculum Committee
   1. Motion to approve W course (February 26)
      a. CHE 490: Chemistry Research, All Professors in Chemistry
      b. GEO 341: Asia, Doegnes

Motion passed unanimously

2. Motion to approve W courses (March 12)
      a. ACC 351: Advanced Studies in Taxation
      b. SED 355: Moderate and Severe Disabilities

Motion passed unanimously

3. WACC minutes were received

B. LEPC – Liberal Education Committee
   1. No motions at this time. Discussion of reducing the number of credits in the LEP due to budget and 120-credit mandate. With little time left and need to discuss LEP, we may schedule one additional UCF meeting at the end of the semester.

2. LEPC minutes for February 26 and March 12 were received.
C. UCF Chair
   1. SPA 410
   2. Special Topics BIO 398 – DNA as Destiny: Genetics and Society
   3. Special Topics LIT 398 – Italian Journeys
   4. Special Topics WLL 298 – Ancient Greek I

   **Courses were accepted and logged**

   5. UCF Chair explained pilot course approval processes (Appendix A)
      a. The pilot will last one year and then be reviewed/approved for permanent adoption.
      b. An ad hoc LEP Approval Committee will be established for A/Y 2015/16 to approve all LEP proposals; NMC would no longer handle these proposals.
      c. The expedited proposal system will still be available for small changes like prerequisite numbers changing throughout a major.
      d. On form, instructions should include a set of requirements to qualify for expedited approval.
      e. LEP ad hoc committee will determine notification requirements when new LEP courses are approved.
      f. Pilot must be approved by Faculty Senate.

D. Steering Committee
   1. **Motion to approve the pilot committee structure as described in chart "Pilot 2" with revisions.**

      **Motion passed unanimously.**

E. Discussion of LEP Affinity Groups – discussion to be continued at future meeting.

   1. Affinity Groups are tasked with assessment of the courses offered to fulfill LEP requirements.
   2. LEP committee needs artifacts to provide assessments of course effectiveness.
      a. Resources needed, esp. for courses taught by part-time faculty
   3. Objectives of performing assessments
      a. For faculty development/reflection
      b. For state, TAP, and NEASC requirements

II. Adjournment
   The meeting was adjourned at 10:50 am.
   Minutes respectfully submitted by Elena Grossman
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