Undergraduate Curriculum Forum

Meeting Minutes

Thursday, April 9, 2015


I. Call to order
   The meeting was called to order and a quorum was reached at 9:39.

II. Announcements
   A. Tier 3 expedited courses must be approved as permanent courses for the fall 2016 semester. This means they should be submitted by fall 2015 in order to ensure timely UCF approval.
   B. A UCF meeting was added for the semester to take place on 4/30/15. The two remaining meetings are April 23 and 30. Additional standing committee meetings are optional.
   C. The pilot committee structure, approved by the UCF on March 26, was approved on 4/9/15 by the Faculty Senate.
   D. LEP Announcements
      1. Tier 2: Affinity group rubrics are needed
      2. Critical Thinking and Written Communication are being assessed jointly in tier 2 courses - Wes O’Brien will resend invitation to participate
   E. Week of wellness was announced
   F. Armenian genocide commemoration April 22–24
      Concert & major art exhibiton, Ashfall by Robert Barsamian
   G. April 21 Wheelchair basketball tournament, Moore Fieldhouse
   H. Helen Marx: Education and Innovation: Preparing next generation of learners with challenges, April 22 at 5 @ Adanti
   I. Plant Sale for Earth Day, April 24
   J. Judaic Studies: Holocaust Commemoration Monday at 1:10 in Engelman, Holocaust survivor to speak about her experience

III. Approval of UCF minutes of March 26, 2015
   The minutes were approved unanimously without revisions.

IV. Standing Committee Reports
   A. NMC – Notifications Management Committee
      1. Motion to approve Revised Program Proposals
         a. BS Studio Art_CONC_Sculpture
         b. BS Studio Art_CONC_Graphic Design
         c. BS Political Science_CONC_Secondary Education
         d. BS Chemistry_CONC_Teaching Cert. (7-12)
         e. BA Music_CONC_ALL
Motion passed unanimously

2. **Motion to approve New Course Proposals**
   a. BIO 296 – Genomics I
   b. BIO 386 – Genomics II
   c. CHE 411 – Chemical Education

Motion passed unanimously

3. **Motion to approve Revised Course Proposals**
   a. MUS 210 – Music History I
   b. PCH 345 – Health Promotion Interventions I
   c. PCH 346 – Health Promotion Interventions II
   d. PCH 363 – Program Planning
   e. PCH 446 – Environmental Hazards

Motion passed unanimously

4. **Motion to approve Expedited Minor Proposal (March 26)**
   BS Accounting

Motion passed unanimously

NMC minutes for March 26, 2015 were received.

B. **UWIC – University Wide Impact Committee (no motions, only updates)**
   1. 4+1 programs are in review by Provost and Deans. Should have a set of forms next year.
   2. UWIC working on simplified form for independent study--in the next year or so it will be accessible on the website
   3. No feedback on independent study motion: there is no official notification to the Provost's office. Klay to send email to Marianne Kennedy (UWIC to Provost) to set review in motion.
   4. UWIC minutes for March 26, 2015 were received.

C. **PRAC – Program Review and Assessment Committee**
   1. **Motion to continue approval of Sociology**
      Motion passed unanimously
   2. Physics self-study: best report seen under new system. Anyone planning self study soon should review physics documents as model
   3. Sue will list schedule of departments at next UCF meeting. It's also online.
   4. PRAC minutes for March 26, 2015 were received.

D. **WACC – Writing Across the Curriculum Committee**
   1. **Motion to approve IDS 201 only**
      (CHE and CMD on hold temporarily)
   2. Note: Course is not yet approved by NMC.
      **Motion retracted.**
   3. Future of WACC
      a. Working on proposal for fall approval by UCF: Restructuring WACC and the W-course approval process.
   4. WACC for March 26, 2015 minutes were received

E. **LEPC – Liberal Education Program Committee**
   1. No motions at this time, but at next meeting proposal will come forward regarding WLL requirement. Details appear in the minutes.
   2. LEPC minutes for March 26, 2015 were received.

V. **Discussion with Provost Bette Bergeron**
A. Discussion of reducing WLL requirement – This was requested to be put on hold until it comes before the UCF at the next meeting.

B. Is the Board of Regents open to exceptions to the 120-credit rule?
   BOR is not receptive. No program over 120 credits has come to Academic Affairs. If one does, AA will send it back and demand a very strong argument—like an external accreditation requirement.

C. Spring break struggle with budget cuts: fallout is resting on curriculum.
   1. Maximizing summer and winter, but courses cannot be offered summer only.
   2. Becoming more strategic about reassigned time.
   3. When can we add courses for this summer?
      The deans can approve summer courses right now.

D. LEP has not been promoted clearly and simply. We should market the model and garner praise. We should invest money in changing the perception of the program. Urging us to clearly articulate how valuable our LEP is and that it will prepare students for life in our current world.

E. We can offset cost of adjuncts by obtaining grants. Grant making: we need more release time, SPAR is shrinking, should grow.
   Involving students in grants makes them more attractive. Money that comes in should be used properly. Fed grants, for example, need reassigned time for the extensive application process. SPAR increases are included in the strategic plan.

F. Implementation of TAP and pathways: Will we lose/gain courses? What are the positives and negatives of TAP?
   1. All positive. We need to welcome transfer students. TAP and Pathways are going to bring in students.
   2. Community colleges will develop transfer degrees going forward: ways for students to earn an associate's degree that is geared toward transfer pathways to 4 CSUs.
   3. Current TAP will serve as skeleton for further development of our transfer acceptance plans.

G. Marketing and advertising in local newspapers

H. Why have 38 sections of WLL been removed from the fall roster? WLL survey showed that current students at Southern are largely positive regarding their WLL courses.
   1. Survey did not reflect those students who may avoid Southern because of the WLL requirement.
   2. Most courses that apply to the LEP are taught by adjuncts. Full-time faculty are critical and those lines will be preserved despite any changes to WLL requirement.
   3. Tenure track searches are continuing. Those positions shall not disappear. We will maintain 435 full-time faculty next year.
   4. Tenure-track faculty and especially junior faculty who are establishing tenure must be supported.

VI. Adjournment
   The meeting was adjourned at 10:50 am.

Minutes respectfully submitted by Elena Grossman