Original Motion: 
**LEP Credit Reduction Option Development**
UCF charges LEPC to develop options for reducing the LEP by at least 3 credits. Broad faculty input should be sought. LEPC is encouraged to consider achieving reductions in a variety of ways: e.g., merge two requirements, eliminate a requirement, embed a requirement in another requirement, etc. Any change involving the number of credits will be sent to faculty referendum for ratification.  

Approved by UCF 11-5-15

Proposed Motion: Amend the motion adopted on 11-5-15 to eliminate the contradiction with the LEP document*. Motion to now read as follows:

UCF charges LEPC to develop options for reducing the LEP by at least 3 credits. Broad faculty input should be sought. LEPC is encouraged to consider achieving reductions in a variety of ways: e.g., merge two requirements, eliminate a requirement, embed a requirement in another requirement, etc.

*Liberal Education Program Relevant Language

**AMENDMENT OF THE PROGRAM**
Amendment of the Liberal Education program that does not entail major restructuring will be pursued via the normal procedures for program revision. The Liberal Education Committee will play the role normally played by departments, and UWIC will be the subcommittee that reviews the proposal. Final approval will be conferred by a vote of the UCF.

Major restructuring refers to changes that would violate the fundamental structure of the program including 1) its characteristics (from 2005 faculty referendum), 2) basic curricular goals and 3) fundamental architecture, as outlined below:

1) **Characteristics:**
- Concretely articulated goals
- Curricular coherence throughout
- Assessment and review to determine its success
- Dynamic and amendable for improvement over time
- Oversight through an elected liberal education faculty committee and a director
- Flexibility in dealing with the needs of students, transfer students, and departments

2) **Inclusion of basic curricular goals infused throughout the program:**
- **Competencies**– skills of intellectual inquiry and communication that an educated person should possess (providing a foundation for subsequent development)
- **Areas of Knowledge and Experience**– multidisciplinary areas of inquiry with which an educated person should be familiar (approachable by more than one academic discipline)
• Discussions of Values – conversance with a set of socially important values (familiarity with the values and their relevance to important societal issues rather than inculcation of particular values per se)

3) Fundamental architecture:
• Inclusion of the three sequential Tiers 1) A foundation of basic competencies (Foundations), 2) Exploring Areas of Knowledge and Experience (Explorations), and 3) Integrating Competencies and Knowledge in a capstone experience that focuses on value-laden issues (Connections)
• Programmatic Sequence and Recursion
• Inclusion of concrete objectives for the curricular goals that utilize a Purpose statement and Key Elements and assessment throughout the three Tiers
UCF Meeting Minutes
4/14/16


I. Call to order

Called to order at 9:36 am. A quorum (50% + 1) was reached at 9:36 am

II. Announcements

a. Liz Keenan strongly urged attendance at an open meeting addressing the collective responsibility in crafting a response for Student Financial Aid issue:
   Meeting to be held on 4/14/16 at 12:30 pm in ConnHall
b. Additional UCF meetings: April 28, 2016 and May 5, 2016
   i. Complete work on LEP Credit Reduction voting
   ii. Votes on revised Flow of Proposals, revised forms
   iii. Update on writing director/center
c. Election of UCF chair on April 28, 2016
   i. Let Liz know if interested in the UCF chair position
d. Holocaust Remembrance program – Monday April 18 in Engelmann B 121 from 1 to 2 pm – Deb Weiss’ mother will be the speaker.

III. Approval of UCF minutes of March 31, 2016

   A. Minutes approved

IV. Motion to reorder agenda to move UCF Constitution up in the agenda (Motion raised Sean Grace and 2nd by Cindy Simoneau)

   Motion approved – unanimously
Liz Keenan reviewed key highlights of changes in UCF Constitution. These changes reflect the pilot curriculum flow changes implemented over the past two years. The pilot has been successful in streamlining some review processes while maintaining the relevant level of review for program proposals.

1. Logging Special Courses now done by UCF Chair
2. New major and minor proposals – reviewed by UWIC
3. LEP courses – reviewed by NMC with an ad hoc group as needed
4. The flow of proposals document has the provision to have the UCF chair appoint an ad hoc LEP committee should the need arise.
5. Removed NPIC as a standing committee

Question called by Cindy Simoneau

Motion to approve revisions to UCF Constitution (new business)

Motion Approved: 42 in favor (hand count), 0 opposed

Next Step: forward to Faculty Senate for their approval.

V. Standing Committee Reports
A. NMC – Notifications Management Committee
   1. Will bring revisions for NMC forms at next meeting
      New Course Proposal Form
      Revised Course Proposal Form
      Revised Program Proposal Form
      Department Minor Revision Form
      Expedited Course Proposal Form

   2. Motion to approve Revised Programs Proposals
      BA English
      BS Nursing

Motion approved unanimously

3. Motion to Approve New Course Proposals
   WMS 356 – Maternal and Child Health (Cross-listed w/PCH 356)
   MDS 261 – Managing Social Media I
   MDS 291 – Social Media: Private Life/PublicLife
   MDS 361 - Managing Social Media II

Motion approved unanimously

Minutes of April 7, 2016 and April 11, 2016 (electronic meetings) were received
B. LEPAC – LEP Approval Committee

No meeting

C. UWIC – University Wide Impact Committee

No motion to bring forward today

Interpretation of the three possible reduction proposals, and discussion of whether in the opinion of the UWIC committee these reductions would constitute a restructuring/substantial revision. To be concluded next meeting.

Minutes of April 7, 2016 were received

D. PRAC – Program Review and Assessment Committee

PRAC commends Communication Disorder’s organized, thoughtful, and thorough report. Exemplary work from Communication Disorders and will be posted on PRAC website as an exemplar.

Motion to grant continuing approval of Communication Disorders

Motion approved unanimously

Minutes of April 7, 2016 were received

E. WACC – Writing Across the Curriculum Committee

No meeting

F. LEPC – Liberal Education Program Committee

No Motions to bring forward

Discussion:

Bridge with PRAC to begin practical way to gather assessment data on LEP courses. Goal for the future is every program that teaches LEP programs will submit assessment data on LEP courses as part of program reviews.

Question: (H. Lockwood) - any discussion on type of assessment (direct vs. indirect assessment measures). Response: Wes O’Brien will work with PRAC to develop a framework.
Also reported on meeting with Community College Advisors who report that some challenges remain and students continue to opt out of SCSU in part due to Multilingual Communication requirement. Perhaps SCSU needs consider ways to make the study of world languages more interesting to students. Discussion among UCF members on why the focus is on the Multilingual Communication requirement versus other transfer issue challenges. Response from membership varied between the need to reduce credits (hence part of the vote later on LEP courses); the need to shift the narrative that WLL requirements could be viewed as positive; and that it is not the only concern with transfer students and TAP but continues to be a major concern.

Minutes from April 7, 2016 were received

VI. TAP Faculty Implementation Review Committee

Election of SCSU TAP-FIRC Representative for AY 2016-2019

**Motion to nominate Deb Weiss** to continue as TAP representative (raised by Cindy Simoneau/2nd by Heidi Lockwood)

**Motion approved unanimously**

Deb Weiss also shared new website: [www.ct.edu/transfer](http://www.ct.edu/transfer)

11 pathways have been approved so far. Website shows students the pathway for every institution and every pathway agreement in an easy 1-2-3 process. Also gives courses available at the community college that would be transferred to the 4 year institutions. The program of study at the university will also appear soon so the students will know the full four years in advance.

Expecting new students at SCSU from TAP as early as spring semester in 2017

H. Lockwood – asked about UCONN. UCONN is not part of the TAP program. Information about transferring to and from UCONN is on website but not part of official CSU TAP agreement and currently TAP exceeds what UCONN does.

Liz Keenan thanked Deb Weiss and other faculty for their work creating the pathways. Deb Weiss needs confirmation that existing program representatives will remain for the fall; otherwise please notify Deb of changes, as there will be implementation meetings next year.

The most current versions of the Pathways can be found at: [http://www.ct.edu/initiatives/tap#pathways](http://www.ct.edu/initiatives/tap#pathways). Advantage to the current website versus posting on SCSU website is the timeliness of any updates.
VII. Special Topics Courses
   a. ILS 398 Data Literacy and Visualization Summer 2016

      UCF Chair has logged this course

VIII. Old Business
   a. Round Two voting on LEP Reduction Options

      Liz outlined procedure – written secret ballots will be used again. Only representatives can vote (alternate only if representative absent)

      Tellers for today’s vote: Lisa Stiver, Lisa Vitale, Meredith Sinclair

      Braxton Carrigan outlined the voting process regarding four viable candidates on the ballot and again reminded everyone to rank order with 1 most liked to 4 least liked. All must be ranked – ballot will be void if any blanks.

      Next steps after vote: UWIC will need to determine if the winning option represents a major restructuring to the LEP, which will trigger a faculty referendum.

      Jen Ruggiero from registrar office also noted that implementation will need to be discussed and voted on depending on which reduction option is selected.

      Liz Keenan provided clarification on F – this option would be acceptable only if a department can demonstrate that a Tier 2 area is covered in the major courses in a formal proposal yet to be developed. If a department cannot provide a rationale, then that department will not be able to waive LEP credits for students in their major.

      Clarification on option B – student pays for credits at Charter Oak.

IX. New Business
   a. Motion to approve revisions to UCF Flow of Proposals (tabled)

      Send Liz any changes to the Flow of Proposals prior to the next meeting

X. Adjournment

   Motion approved unanimously to adjourn upon completion of voting

Respectfully Submitted:

Cheryl Resha