

Guest: President Joe Bertolino; T. Sass, AVP Enrollment Management; L. Brin, Math Department

I. Call to order

Called to order at 9:37 a.m. A quorum (50% + 1) was reached at 9:37 a.m.

II. Announcements

a. Sociology Department is hosting a Human Library where people are books. November 15th from 11 to 5 pm in the Adanti Student Center. Currently looking for volunteers, contact Dr. Alan Brown for more information

b. Department of Recreation, Leisure and Sports Management is hosting an Institute for inclusion sports – adaptive fishing is planned for October 1, 2016 at Lake Wintergreen. Flyers sent to all department chairs.

c. Forum on Judaism – Wednesday, September 28, 2016 in the Adanti Student Center Ballroom

d. President Joe Bertolino will be a guest at the UCF today.

III. Approval of UCF minutes of 9/8/16

Minutes approved unanimously

IV. Standing Committee Reports

A. NMC – Notifications Management Committee

Motion to approve Revised Course Proposals

BIO 454 – Brain: Anatomy and Transmission

Minutes of September 15, 2016 were received

B. UWIC – University Wide Impact Committee

No Motions to bring forward at this time
Discussion at meeting included plans for semester and if BS and BA programs could or should have different LEP requirements.

Minutes of September 15, 2016 were received

C. PRAC – Program Review and Assessment Committee

Philosophy and Journalism have asked for extensions which were granted by PRAC.
Discussion: set agenda for upcoming semester and preliminary discussions of LEP Assessment

Minutes of September 15, 2016 were received

D. WACC – Writing Across the Curriculum Committee

Motion to Approve new W course proposals

a. IDS 449 School Based Practicum - Yan Wei
b. SED 449 From Theory to Practice: A School-Based Experience in Special Education - Marvene Taylor Roscow
c. ART 300 History of Modern Art - Joseph Ignautia
d. IDS 401 Interdisciplinary Investigations of Globalization - Marchant-Shapiro
e. LIT 370 Contemporary French Novel - Luke Eilderts

Motion approved unanimously

Discussion: WACC members are needed from HHS/Business/At-Large, so please consider running in university elections

Minutes of September 15, 2016 were received

F. LEPC – Liberal Education Program Committee

Discussion:
Cindy Simoneau was elected chair.
Immediate need for restoration of LEP director
Looking at updates needed in LEP document
Plan to meet with PRAC on October 16th to begin discussion of LEP assessment
Extended a thank you to Polly Beals for serving as chair for two years.

Minutes from September 15, 2016 were received

E. Ad Hoc Transfer Student Committee

Review of what is in place to address charge of Ad Hoc Committee work:
• TAP pathways go into effect this fall for 11 majors with others still being worked out. A central website is in place for students, faculty, and advisors to use to know what students would take at the community colleges and Southern: http://www.ct.edu/transfer
• Articulation agreements have been signed for students who obtain an LAS degree from Gateway CC and Housatonic CC. LAS degrees do not have a specific pathway to a major and thus need an articulation agreement outside of the TAP policy. This will clarify what credits students will be awarded when they transfer to Southern.
• Campus Advising Team is working to craft and implement university-wide technology, policy, and advising models this academic year. Already unrolled are updates to EAB, now SSC Campus and Degree Works, replacing the Degree Evaluation. Advising models and draft policies will be vetted by the university in Spring, 2017. Transfer students are being included in these plans.
• Southern has a license for the Transfer Evaluation System (TES) that advisors use to evaluate transfer transcripts, but it is unclear how many departments use it. In addition, Southern has not put in our courses, so prospective students cannot use it to evaluate their transcripts prior to applying to Southern.
• Starting this fall, Terri Bennett has been appointed as the Academic Transfer Coordinator and will address LEP waiver requests, resolve their placement and credit transfer issues and facilitate their transition to a major advisor.
• Dr. Michael Ben-Avie, Office of Assessment, plans to administer another survey to current students who transferred to Southern to find out how those students experienced efforts to support transfer students over the past four years.
• The Online Policy was approved by the Graduate Council and UCF in Spring, 2016 and is waiting for implementation by Academic Affairs
• UCF approved a 3 credit reduction to the LEP in Spring, 2016, scheduled to go into effect in AY 2017-2018. Students can take advantage of this retroactively, so faculty and advisors should be including this during advisement this year for current students (excluding seniors). The approved reduction is: Students Choose 6 of 7 Tier 2 Areas of Knowledge: American Experience, Creative Drive, Cultural Expression, Global Awareness, Mind and Body, Social Structure, Conflict and Consensus, Time and Place.

Questions: Where does TES live? Current contact is Frank Ladoor. TES system has been presented to department chairs.

Connections at Gateway and Housatonic regarding transfer with LAS? Currently in place and may need to reach out to advisors within various academic departments at Southern to make direct connections

Some advantages of new advising technology:

SSC campus – ability to set up schedules within system and text messages are sent to your advisees in order to set up appointments with advisors.
Degree Works – students and advisors can map out course of studies and then department chairs can use to determine course and faculty needs.

Deb Weiss suggested that an overview of the various advising/transfer software available at Southern be presented at a future meeting (not a detailed training).

Minutes of September 15, 2016 were received

V. **Special Topics Courses**

JRN 398 Drone Journalism  
BIO 498 Methods of Biology Teaching  
BIO 298 DNA and Society

UCF Chair has logged these courses

VI. **New Business**  
A. Overview from Mathematics Department (Leon Brin) on changes to Math 95, 100 and 102.

In response to 2012 Public Act 12-40 seeking to make changes to remedial studies on campuses, SCSU is making changes to Math 095, 100, and 102 offerings beginning in the spring of 2017. Goal is to eliminate remedial/developmental math (noncredit bearing) courses and replace them with Math 100 and Math 100E (Emporium). Currently there are approximately 1200 students in developmental math courses. Student placement in 100 versus 100E will be determined by placement testing.

Math 100E will be offered in the library and will consist of 5 hours per week in the computer lab with coaching. The biggest change in both Math 100 and Math 100E is the focus on active learning and removing some of the depth but broadening the math concepts in these courses.

In addition, a new course, MAT 110 will be offered that will be a more effective prerequisite for MAT 120 and 122. There is a high D/F rate for students who go directly from MAT 100 to MAT 120 or 122. MAT 110 is designed to bridge that gap so that students will be more successful in these courses. Departments that offer courses with a prerequisite of MAT 100 will need to decide if that requirement will remain the same or if they will switch to MAT 110.

See diagram below regarding changes from current offerings to the new Math offerings:
B. President Joe Bertolino was welcomed as a guest to the meeting. He expressed his desire to work collaboratively with UCF. He discussed concerns about funding for University and stated that we will know more after the November election and in the new budget year.

He requested that the UCF engage in conversations with administrative early in developing curriculum, in particular long term changes.

Questions to President Joe from membership:

During economic constraints – the cap on writing courses was increased temporarily from 20 to 23 a number of years ago per agreement between the UCF and then-Provost Selase Williams. At the time it was promised as a temporary solution, but the class sizes have never returned to the previous numbers.
Need to consider class sizes and resources. It should not be a one-size fits all. Some larger classes are okay in some instances – discipline specific. Collectively we need to look at all numbers across schools, departments, and classes.

Concern expressed about administrative instability; administrative bloat at University and question if that is also a concern to our administration.

We need to expect more cuts with next budget cycle. Will need to have honest communications within the university as to what we can and cannot do (although may be difficult and painful).

Our CFO is very respected and can help guide economic discussions. Currently looking at what faculty searches can be pursued and will know within the next few weeks.

There will be a need to ask everyone to give it their all and not view their respective roles as “9 to 5” workers.

There are benefits and strength of the collective bargaining unit in CT. It is difficult to implement cuts to bargaining units, so cuts are generally to the levels of administrative assistants, secretaries, etc.

Recognition of the increase in administrative responsibilities in the last 10 years – of note there are 100 separate reports just to the state every year.

Focus on making SCSU a good institution of 10,000 students and not anticipate a university of 12,000. Top priority is curriculum and success of students.

VII. Old Business
A. Q & A regarding DoE restrictions (Provisional Status)

Brief overview by Dr. Terricita Sass and Dr. Ilene Crawford as a follow up to the September 8, 2016 UCF meeting. Highlights include:

1. Provisional status (extended on June 27, 2016) continued. Not on PROBATION. We can issue financial aid. Currently approximately 75% of students at SCSU receive financial aid.

2. In June 2012, SCSU instituted reporting of students that “never attended.” But SCSU doesn’t track students that stop attending. There is an urgent need to be sure faculty provide a date that the student stopped attending (so essentially faculty need to take attendance or have another way to determine those dates).

3. Any new programs will need permission from US DoE, not just notification to DoE as had been the case previously. SCSU is diligently examining practices to identify necessary corrections.

Three programs that have been submitted to US DoE already include:
- BS in BioTech
- BS in Public Utilities Management
- BS in Environmental Systems and Sustainability Studies
4. Another area that needs to be examined are the Certifications and Certificate Programs – need to meet US DoE definitions of undergraduate and graduate to determine appropriate financial aid.
5. Q & A to be distributed within days to students and faculty on Provisional Status.
6. RFP soliciting an evaluator to “look under the rocks” and thoroughly review our processes to improve and meet all US DoE requirements.
7. In addition to working with US DoE to get programs approved while on Provisional Status, another key priority to rebuild our relationship with US DoE.

B. Update on LEP Director position - did not have time for discussion; deferred to next meeting

VIII. New Business
A. Open discussion of curricular priorities and issues for AY 2016-2017 – did not have time for discussion; deferred to next meeting

IX. Adjournment
The meeting was adjourned at 10:50 am.

Respectfully Submitted:

Cheryl Resha