SPRING 2017 Meeting Dates

**UCF Meeting Dates**
January 26
February 9
February 23
March 9
March 30
April 13
April 27
May 4 (if needed)

**Standing Committee Meeting Dates**
January 19
February 2
February 16
March 2
March 23
April 6
April 20
I. Call to order

Called to order at 9:35 am. A quorum (50% + 1) was reached at 9:35 am

II. Announcements

- Liz Keenan serving as acting UCF chair, with Deb Weiss away at a conference.
- Keenan said at 12:30 today two scholars speaking in ASC 301 on topic of Critical Patriotism. Dr. Rebecca Harvey, MFT, was lead on grant to bring these scholars to campus.
- Reminder about continuing Social Justice Week activities.

III. Approval of UCF minutes of November 3, 2016

A. Minutes approved

IV. Standing Committee Reports

A. NMC – Notifications Management Committee

1. Motion to approve Revised Course Proposals
   - PHI 408 – Phenomenology and Existentialism
   - PHI 420 – American Philosophy
   - PHI 425 - Metaphysics
   - PHI 430 – Selected Philosophical Classics
   - PHI 480 – 20th Century Analytic Philosophy

2. Motion to approve New Course Proposals
   - MAT 100P – Introductory and Intermediate Algebra
   - MAT 112 – Algebra for Business and the Sciences
   - MDS 441 – Content Development for Social Media
3. **Motion to approve Revised Course Proposals**
   MAT 100 – Intermediate Algebra
   MAT 122 – Precalculus

4. **Motion to approve Revised Program Proposals**
   BS Comprehensive Special Education

5. **Motion to approve Expedited Proposal for Minor Changes to Multiple Courses**
   Mathematics

Minutes of November 10, 2016 were received

**B. LEPC – LEP Committee**

No motions

a. Edits to LEP Document—including a page-by-page review proceeded, with suggested edits provided by UCF Chair Deb Weiss. Edits are updating of language and to reflect changes approved by the UCF since the last revision.

b. Plan to continue edits at the remaining committee meeting and then present package to UCF later.

c. LEPC Chair congratulated Dr. Karen Cummings of PHY, on her appointment to LEP co-director for assessment.

Interim Associate Provost Ilene Crawford thanked all applicants for the position. She said it was a strong pool of candidates and selection was a difficult decision.

Liz Keenan thanked the provost’s office and all who applied.

Minutes of November 10, 2016 were received

**C. UWIC – University Wide Impact Committee**

a. Committee discussed revisions to the New Program Proposal form and Instructions. Will be completed and voted on in next meeting.

b. Discussion of charge to explore exceptions to the current rule that no more than 9 credits of graduate coursework can be applied to an undergraduate degree.

Minutes of November 10, 2016 were received

**D. PRAC – Program Review and Assessment Committee**

Old Business
PRAC Calendar
a. Discussed the calendar further; not finalized yet

New Business:

Revisions to PRAC By-laws
b. Began to discuss how to revise the by-laws to include in the list of PRAC responsibilities that PRAC will accept reports from the Office of Assessment and Planning each semester listing the LEP classes that have submitted artifacts for assessment. Committee plans to vote on December 1, 2016
c. Discussion of the Philosophy Department’s follow up report from their PRAC report from December 2015. PRAC met with Armen Marsoobian, Chair of the Philosophy Department. Comments will be included in the minutes of our Dec 1 meeting, when we will also vote on the report.

Minutes of November 10, 2016 were received

E. WACC – Writing Across the Curriculum Committee
No motions

Discussion: detailed discussion of the WAC Proposal that committee hopes to present to UCF in the beginning of the Spring Semester.

Minutes of November 10, 2016 were received

F. Ad Hoc Transfer Committee
Discussion of Appendix A in the LEP Charter: Transfer Students
a. Liz Keenan met with Dr. Terricita Sass and Dr. Terri Bennett and Dr. Deb Weiss on 11-9-16 to get feedback on draft revision ideas.
b. Discussed feedback on draft ideas for LEP Appendix A revisions. Seeking to develop policy that is clearly and simply stated and able to be implemented through coding in Banner and in the transfer banks.
c. Noted the continued need for resources to update the transfer banks and implement LEP revision decisions.
d. After discussion, revised several parts of the Appendix.
e. Will examine a range of transfer transcripts to test out the potential changes at next meeting on 12-1-16.

Minutes of November 10, 2016 were received

V. TAP Faculty Implementation Review Committee
The most current versions of the Pathways can be found at: http://www.ct.edu/initiatives/tap#pathways. Advantage to the current website versus posting on SCSU website is the timeliness of any updates.

No new motion or minutes
VI. **Old Business**  
   a. Elizabeth Kalbfleisch – Director of Writing Center and WAC – update and continuation of discussion on university writing program – Due to conflict Liz did not report.

VII. **New Business**  
   a. Reminder about migration of Blackboard to new server after Dec. 28.  
   b. Cindy Schofield, Head of Technical Services, Lead for Library Automation Implementation Project Presentation - Library automation system; all campuses in the CSUS are part of this project that will go live on January 9th.

VIII. **Adjournment**  
The meeting was adjourned at 10:33 am.

Respectfully Submitted