
Absent: V. Andrushko, C. Berei, E. West, Y. Liu, C. Simoneau (Co-Chair), C. Resha, S. Bernard, J. Terpstra, R. Ranucci, B. Faracas, A. Carroll, D. Fairchild, S. Latorre

I. Call to order
The meeting was called to order at 9:37 am. A quorum (50% + 1) was reached at 9:41 am.

II. Announcements
- Survey on campus climate; all (faculty, staff, students) encouraged to participate.
- Social justice discussion on November 17th 12:30-2, Davis 223; lunch to be provided

III. Approval of UCF minutes of October 26th, 2017
A. Minutes approved unanimously

IV. Standing Committee Reports
A. NMC – Notifications Management Committee

   LEP Course Removal Proposals
   PSY 208 – Sleep: Implications for Mind and Body
   SWK 200 – Social Welfare and Social Services in America
Motion approved unanimously

   Revised Program Proposals
   BA Psychology_CONC_General
   BA Psychology_CONC_Mental Health Specialization
   BS Psychology
Motion approved unanimously

Minutes of 11/2/17 were received.
B. WACC – Writing Across the Curriculum Committee
Revised bylaws were presented to the body for review. The bylaws have been revised in order to change the committee from one of an elected body to a committee whose members would self-select at the beginning of the academic year in the manner that most other standing committees are comprised. The bylaws would require that there be at least one member on the committee for each school. The bylaws will be voted on at the next UCF meeting.

Minutes of 11/2/17 were received.

C. UWIC – University Wide Impact Committee

Minutes of 11/2/17 were received.

D. Ad Hoc Assessment Committee

Minutes of 11/2/17 were received.

E. LEPC – LEP Committee
The motion that had been tabled at the UCF 10/26/17 meeting was taken from the table for discussion. The motion reads as follows:

The LEP Charter will be revised as follows with the non-bolded text representing the current language and the bolded text representing the suggested addition:

In order to focus effectively on providing students with fundamental academic Competencies, Tier 1 courses are generally capped at 20 students. *Each Tier 1 course must also address at least one of the Competencies listed under the right-hand column as an embedded competency. An embedded competency is one that is addressed within a course without being the primary focus of the course. Tier 1 courses should also be given a context and should incorporate at least one Area of Knowledge and Experience and at least one Discussion of Values. To ensure uniformity and rigor, in this tier Written Communication, Quantitative Reasoning, and Multilingual Communication will be taught by the English, Mathematics, and World Languages and Literatures Departments respectively. Exceptions shall be made only through approval by these respective departments’ regular curricular approval process.*

Given that the motion had been tabled in order to allow for the English, World Languages and Literatures, and Mathematics Departments to provide commentary, it was recommended that the motion be postponed until a later date when the commentaries will have been received.
A motion was made (P. Starvaggi) and seconded to postpone the above motion until 12/14/17.

Motion approved unanimously
A motion was made by the LEPC as follows:

All Tier 1 courses and 6 of the 8 Tier 2 courses must be completed before completing the Tier 3 capstone.

The current wording in the LEP Charter is as follows: All Tier 1 courses and 7 of the 9 Tier 2 courses must be completed before taking the Tier 3 capstone.

The first change, from ‘7 of the 9 Tier 2 courses’ to ‘6 of the 8 Tier 2 courses’ addresses the change made to the LEP previously that decreased the total number of Tier 2 course requirements from nine to eight.

Further, there is a subtle change to the wording of the second sentence of the motion compared to the current wording in the charter. The current wording states that the courses must be completed before taking the Tier 3 capstone, while the wording in the motion states that the courses must be completed before completing the Tier 3 capstone.

This represents, on paper, a relaxing of the current requirement since the wording in the motion allows for students to take the Tier 3 capstone simultaneously with Tier 1 or 2 requirements, whereas currently the document states that the Tier 1 and 2 requirements need to be completed prior to taking the Tier 3 capstone course. However, in actuality, the current requirement has not been enforced due to its rigidity and a number of other factors which has resulted in some students postponing, in particular, some of the Tier 1 competencies until very late in their programs, sometimes even during the senior year. This runs counter to the core design of the LEP in which the Tier 1 competencies are to be the building blocks for the remainder of the LEP as well as students’ majors. The intent of the wording in the new motion is to provide for some flexibility that will enable the requirement to be enforced.

Following robust discussion, the motion came to a vote.

Motion approved (unanimous with the exception of 2 nays)

Minutes of 11/2/17 were received.

F. Special Topics Courses -- none

V. TAP Faculty Implementation Review Committee
The most current versions of the Pathways can be found at: http://www.ct.edu/initiatives/tap#pathways.
Biochemistry

The TAP FIRC approval of this pathway was supported by the body unanimously with the exception of 1 nay vote.

VI. **Updates from LEP co-directors** – Karen Cummings and Terri Bennett
The new transfer student advisement for spring semester will start on 11/27/17. The LEP co-directors are working with the school of Arts and Sciences to establish a scheduling process to assure enough offerings within the LEP.

In regards to assessment, Karen stating that the handling of the flow of data is important and the process needs to be secure for those involved. She is currently working on protecting instructor identity in the data.

VII. **Unfinished Business** – none

VIII. **New Business** – none

IX. **Adjournment**
The meeting was adjourned at 10:50 am.

Respectfully Submitted,

Meghan Barboza