UCF Meeting Minutes
December 14, 2017


I. Call to order: The meeting was called to order at 8:24am. A quorum (50% + 1) was reached at 8:24 am.

II. Announcements

a. Reminder to encourage students to complete the Campus Climate Survey
b. Judaic Studies Event: flyer distributed to UCF members.

c. Many thanks to Kelly Stiver and Jesse Gleason who have served as Chairs of UWIC and the ad hoc Assessment Committee respectively. Their dedication and service have been outstanding and are most appreciated.

III. Approval of UCF minutes of November 30, 2017
Minutes approved unanimously

IV. Standing Committee Reports

a. NMC – Notifications Management Committee

Revised Course Proposals
ENG 492 – Teaching Literature to Adolescents
ENG 493 – Secondary School (English)
BIO 296 – Genomics I
BIO 386 – Genomics II
BIO 393 – Introduction to Bioinformatics
PSY 361 – Industrial and Organizational Psychology
CSC 152 – CSI: Programming Fundamentals
CSC 212 – CS2: Data Structures
THR 122/COM 122 –

New Course Proposals
ECO 110 – Social Issues and Economic Thinking **TI/CT
FIN 200 – Critical Thinking in Finance **T1/CT
ACL 230 – Creative Problem Solving (as a course Not LEP Approved)
ACL 390 – American Studies and Civic Leadership Symposium (as a course Not LEP Approved)
ACL 490 – American Studies Civic Leadership Capstone
ACL 497 – Internship
ACL 390 – American Studies and Civic Leadership Symposium **T3/MB

**Revised Program Proposals**
BS English (7-12) – Secondary Education

**Departmental Minor**
Philosophy: Minor_Science, Values and Society

** Classified as LEP courses

**Motion to approve all courses and programs approved unanimously**

Minutes of December 7, 2017 were received

**b. WACC – Writing Across the Curriculum Committee**

**Motion to approve**
RSP 445 Respiratory Care Seminar (Krieger)

**Motion approved unanimously**

Minutes of December 7, 2017 were received

**c. UWIC – University Wide Impact Committee**

**Motion to approve**
Drone Applications Minor

**Motion approved unanimously**

Minutes of December 7, 2017 were received

**d. Ad hoc Assessment Committee**

Minutes of December 7, 2017 were received

**e. LEPC – Liberal Education Program Committee**

Minutes of December 7, 2017 were received

**f. Special Topics courses**
CSC 398, Deep Learning, Instructor, Islam
Eng 398, Internship in Teaching Literature, Baraw

Logged by UCF Chair

V. **TAP Transfer Pathways under review – http://www.ct.edu/initiatives/tap#pathways**
VI. Updates from LEP co-directors

VII. Unfinished business –

The motion below was tabled on 10/26/17 and postponed on 11/9/18 until 12/5/17.

The addition to the existing language on page 8 of the LEP Charter is presented below in bolded italicized print.

To ensure uniformity and rigor, in this tier Written Communication, Quantitative Reasoning, and Multilingual Communication will be taught by the English, Mathematics, and World Languages and Literatures Departments respectively. Exceptions shall be made only through approval by these respective departments’ regular curricular approval process.

All 3 departments of English, Mathematics, and World Language not in favor of this motion.

Two options: table it (if we do not address at the next meeting, it dies) or send back to LEPC

Motion to table by Braxton Carrigan, second by Cindy Simoneau. Motion passed unanimously

VIII. New Business

a. Motion approved by WACC

Students transferring to Southern CT State University with an Associate’s degree shall have one Writing Intensive Course waived.

Motion approved unanimously

b. Motion approved by UWIC

The candidate for a Bachelor of Arts or a Bachelor of Science degree may elect a double major (as a double-major Bachelor of Arts or double-major Bachelor of Science Degree). In this case the requirements of both majors must be satisfied, and courses used to satisfy one major cannot be used to satisfy a requirement of the other major.

Discussion – does not impact cognates; only major courses

Motion approved: 23 in favor, 1 opposed

c. Motions approved by the Ad hoc Assessment Committee
Motion 1: Approve revisions to LEP Assessment Flowchart V.10 presented at the previous UCF meeting (attached)

Motion approved unanimously

Motion 2: If a department undergoes external review/accreditation for its program, said program shall be exempt from the University’s internal program review.

(a) Departments with external accreditation that have courses in the LEP will still be required to submit data for these courses to the LEP Director responsible for assessment.

(b) Departments with external review/accreditation that do not require assessment data from learning outcomes would still be required to undergo the University’s internal program review.

Discussion: Body appreciates work of Ad hoc Assessment Committee

Motion approved unanimously

d. Motion approved by the UCF Steering Committee

The Undergraduate Catalog shall be revised to accurately reflect the number of LEP credits in each department’s program(s). Furthermore, the following language shall be removed from the Undergraduate Catalog in the LEP section of each program: “Any credits over 48 are counted toward free electives.”

Rationale for the motion:
The current number of credits listed for the LEP in the Undergraduate Catalog is 48. In order to reflect the change in the number of LEP credits to 45 as approved by the UCF in 2016, the catalog requires revision. Further, the number of credits required in the LEP varies based upon department-specific requirements for 4-credit courses in the LEP; this variation should be represented accurately in the Catalog for each department in order to provide transparency for students.

Point of clarification, same number of courses just some courses require an additional credit.

Motion approved unanimously

e. Motion approved by NMC

ACL 230 was not approved as an LEP Creative Drive course. Troy Paddock has requested consideration by the UCF to appeal this decision per the UCF Flow of Proposals. Please be familiar with the attached course proposal.
Rationale from NMC for to not approve course as meeting LEP requirements:
Reviewed Creative Drive criteria for LEP courses. Concern primarily on a final project – asked for clarification about creative production/hands on product and presentation of final project. Asked for rubric – not a requirement so was rejected by course instructor. NMC approved the course so program can go forward but did not vote to approve as a LEP course. The committee was split on direction and therefore agreed that being it to the full UCF body was appropriate.

Rationale from Troy Paddock: Believes the proposal meets the four required elements for “creative drive”. A final project is now threaded throughout the course at the request of NMC and an assessment rubric was not required and therefore was not submitted. The submitting group states that the course meets the requirements for T2.

Discussion:
Overall, the UCF body expressed that:
1. Discussions regarding if a course meets the “spirit” of LEP are not appropriate; either a course meets the criteria or not.
2. LEP courses can be somewhat subjective and the assessment criteria would greatly help to allow more objective view of a course.
3. Creative Drive is really meant to be a “hands on” course resulting in a final project; perhaps this course belongs in another LEP category, such as conflict and consensus.
4. Creative Drive category should not be limited to the fine arts but needs to meet criteria.

Motion to approve ACL 230 as a LEP Tier 2 Course by paper vote:
Results: 10 in favor; 15 opposed; 2 abstained

Motion fails

Deb Weiss express thanks to the NMC committee regarding their thoughtfulness in the process and the appropriateness of bringing this motion to UCF. She also thanked the UCF for the dialogue and suggested a charge to UCF to examine if there is a need for clearer criteria for LEP courses.

IX. Adjournment
Meeting adjourned at 9:25 am.

Respectfully submitted:
Cheryl Resha