I. Call to order: The meeting was called to order at 9:35 a.m. A quorum was met by 9:40 a.m.

II. Announcements

1. CSU President Mark Ojakian to visit campus Friday, Sept. 28 at 1 p.m. in EN A120.
2. Masih Alinijad, an Iranian American journalist and author, will speak on Oct. 22 at 1:10 p.m. in EN A120. The event is hosted by the departments of Judaic Studies, Women’s Studies, Journalism and English.
3. Monday Oct. 1 from 12:15 – 1:45 in EN A120, an open forum on year-long scheduling will be held.
4. Graduate School Open House is Oct. 4 from 3 – 7 p.m. in the Adanti Student Center Ballroom.

III. Approval of UCF minutes of September 13, 2018

Minutes approved unanimously

IV. Standing Committee Reports

a. NMC – Notifications Management Committee

   New Course Proposals
   DSC 100 – Data Science I
   DSC 101 – Data Science II
   DSC 490 – Data Science Capstone Project
   ACC 352 – Income Tax Administration Practicum

Motion to approve all new courses passed unanimously.
Revised Course Proposals
CSC 212 – Data Structure
GEO 360 – Introduction to GIS
GEO 370 – Remote Sensing
GEO 371 – Cartography
GEO 460 – GIS II
GEO 461 – Advanced Spatial Analysis for Environmental and Biophysical Applications
GEO 481 – Spatial Analysis
THR 121 – Introduction to Performance

**Motion to approve all revised courses passed unanimously.**

Revised program proposals
BA Earth Science
BS Earth Science_CONC_Environmental
BS Earth Science_CONC_General
BS Earth Science_CONC_Geology
BS Earth Science_CONC_7-12 Teaching Certification
BS GEO_CONC_GIS & T

**Motion to approve all revised programs passed unanimously.**

Revised Minor proposals
Geographic Information Science and Technology
Information Management Systems

**Motion to approve revised minor proposals passed unanimously.**

Expedited Proposal
BS+BA Earth Science_CONC_ALL

**Motion to approve expedited proposal passed unanimously.**

b. WACC – Writing Across the Curriculum Committee

**W-Course proposals**
MDS 324 O’Brien – Reading Film II: Approaches to International Film
PSC 365 Hopper – Research Methods in Political Science

**Approved unanimously**

The committee is still pending approval from Faculty Senate for bylaws change.

c. UWIC – University Wide Impact Committee

Discussion of Data Science major and minor to be held under New Business.
UWIC was waiting for NMC approval of all courses.

d. PRAC/StAR
First meeting to be held on Monday, Oct. 15 from 1 – 3 p.m. in Buley Library Room 449. The committee will be reviewing a report from IDS.

e. LEPC – Liberal Education Program Committee

The committee has completed questions for its survey about department restrictions of LEP courses. The questions will be sent to department chairs for initial feedback before the official survey launch of Oct. 9.

f. Special Topics courses – UCF Chair

- IDS 398 – Methods in Interdisciplinary Studies (Spring 2019—first time offered)
- ART 398 – French Gothic Cathedrals (Summer 2019—second time offered)
- THR 398 – Special Topics in Acting Professionally (Spring 2019 – first time offered)

V. UCF Chair report

Chair has a meeting with Faculty Leadership Council scheduled for today.

The Faculty Senate yesterday passed a resolution regarding the BOR policy on low enrollment programs based on concerns about who can discontinue a program.

VI. Updates from:

a. Writing Center Director Dr. Marie McDaniel (HIS) spoke about a pilot program of embedded tutors in W-courses. The goal is to help with retention and develop writing skills. Students who have completed the course and have performed well are eligible to serve as tutors. Anyone interested in participating should contact Marie McDaniel.

b. LEP co-directors – Dr. Terri Bennett (MAT) and Dr. Karen Cummings (PHY)

Terri Bennet spoke of new pre-requisite requirements for all Tier III courses, which require students to complete their Tier I requirements, and six of the eight Tier II requirements before enrolling in their capstone course. Advisement happening now should include this note.

The LEP advising guide is now available on the webpage.

Next week there is a meeting with Norwalk on a Liberal Arts and Sciences degree agreement. The goal is to extend the same LAS agreement Southern has with Gateway and Housatonic to Norwalk and Naugatuck Valley community colleges.
No Report—Dr. Karen Cummings

c. TAP – Dr. Terri Bennett

Ken Klucznik, co-manager for TAP at the CSCU level, will be coming to Southern to talk about TAP Oct. 15. All departments have received Save the Date announcement.

Two new TAP degrees -- Bio Chem and Geography-- have been proposed.

VII. Unfinished business

1. **Motion:** to approve UCF Constitution changes for StAR/PRAC

   The UCF Constitution changes will need to be presented to the Faculty Senate at its next meeting for approval.

   **Approved unanimously.**

VIII. New Business

1. **Motion:** Approval of Math data science minor with minor revisions, pending approval of all relevant courses by the NMC.

   **Approved unanimously.**

2. **Motion:** Approval of Math data science major including an exemption from two of the 12 elective credits for a B.S. degree, pending approval of all relevant courses by the NMC.

   **Approved unanimously.**

3. **Motion:** To remove the option of a double baccalaureate for B.S./B.S. degrees.

   **Discussion:** Deb Weiss, member of UWIC, gave background on this motion. Until last year, it was not possible to earn a double major in anything other than a B.A. program. Last year, a double major for B.S. programs was approved. That prompted the question whether Southern needed both a double major and a double baccalaureate for the B.S. degree.

   The committee determined there were not a lot of practical differences during its discussions on the topic. The double baccalaureate means two degrees. The double major means one degree, two majors. NEASC standards require double baccalaureate candidates to accrue at least 30
additional credits. Only about 5 students a year were in a double baccalaureate program.

Approved unanimously.

4. UCF chair asked for any other issues or speakers to put on the agenda for the year. Topics suggested included year-long scheduling, classroom technology, W-program proposed revisions, W-course caps, INQ/Critical Thinking course caps

IX. Adjournment –10:24 a.m.

Respectfully submitted:
Jodie Mozdzer Gil