

Guest: R. Bassett

I. Call to order 8:17 a.m. – Quorum reached at 8:16 a.m.
II. Announcements
   • None.

III. Approval of UCF minutes of November 8, 2018
    Minutes approved unanimously.

IV. Standing Committee Reports
    a. NMC–Notifications Management Committee
       Communication (revisited)
       COM 221: Advertising and Public Relations Theories and Concepts
       BS Communications: Advertising and Promotion
       Motion to approve Communication proposals passed unanimously

       Sport Management
       Revised Program Proposals
       BS Sport Management
       BS Sport Management: Concentration: Sports & Entertainment Management M.S. Pathway
       New Course Proposals
       SMT 301 – Internship I
       SMT 451 – Intercollegiate Athletics
       Revised Course Proposals
       SMT 271 – Introduction to Sport Management -> Foundations of Sport Management SMT 351 – Facility Design and Management
       SMT 354 – Sport Communication and Promotion
       SMT 356 – Sport Marketing
       SMT 357 – Legal Issues in Recreation and Sports -> Legal Issues in Sport and Recreation
       SMT 388 – Organization and Administration of Sport -> Administration of Sport Organizations
       SMT 401 – Practicum II -> Internship II
       SMT 454 – International Sport Management and Governance
       Motion to approve Sport Management proposals passed unanimously
Marketing

Revised Program Proposal
BS Business Administration: Marketing

New Course Proposals
MKT 342 – Social Media Marketing
MKT 343 – Digital Marketing Analytics

Motion to approve Marketing proposals passed unanimously

History

Revised Program Proposals
BA History (Some TAP pathway tweaking needed. Will handle at the Provost’s office)
BS History Secondary Education Social Sciences 7-12

Motion to approve History proposals passed unanimously

Secondary Education

Revised Program Programs
BS/ Post Bacc. French, German, Italian & Spanish 7-12
BS/ Post Bacc. Mathematics 7-12

Motion to approve Secondary Education proposals passed unanimously

Other

Revised Course Proposals
ACC 450 - Accounting Capstone
CHE 370 – Physical Chemistry I
CHE 371 – Physical Chemistry II
CHE 411 – Chemistry Education
CHE 435 - Inorganic Chemistry I
CHE 436 - Inorganic Chemistry II
CHE 445 – Chemical Hazards and Laboratory Safety
MAT 125: Applied Business Mathematics
NUR 444: Leadership, Management, and Health Care Issues in Nursing

Motion to approve other proposals passed unanimously

MAT 100E: Intermediate Algebra with Embedded Support EP_MAT
Discussion about revision of the course, which will impact 60 percent of students on campus. Topic of giving students more support in math will be added to Spring agenda.

Motion to approve MAT 100E passed unanimously

Expedited Proposal
EXS --> HMS courses
Exercise science courses change to Health and Movement Sciences.

Motion to approve Health and Movement Sciences proposal passed unanimously

New Course Proposals
FIN 401: Financial Modelling

Motion to approve new course proposals passed unanimously

Revised Program Proposals
BS Liberal Studies (CULA)
BA Spanish
BS Spanish 7-12
BS/BA Chemistry_CONC_Chemistry 7-12
BA Chemistry_CONC_General
BS Chemistry_CONC_Environmental Chemistry
Motion to approve Revised Program proposals passed unanimously

Revised Program Proposals on hold
- BS Biology 7-12
- BS Chemistry 7-12
- BS Earth Sci 7-12
- BS Physics 7-12
- BS Science 7-12 Post Bacc.

Motion to table block of revised program proposals until Jan. 31 meeting passed unanimously.

Braxton Carrigan will be on sabbatical in the Spring. New chairs for NMC will be Maryjo Archambault and Jamie Aschenbach. The committee thanked Braxton for his service.

b. WACC—Writing Across the Curriculum Committee

HIS 201: United States History: Film, Troy Rondinone
FIN 400: Behavioral Finance, Birz
JRN 200 – Basics of Journalism

Motion to approve courses passed unanimously.

Robert Smith will take over as chair in the Spring. The committee thanked Matt Miller for his service on WACC and UCF.

c. UWIC – University Wide Impact Committee

Minor in Outdoor Recreation
Motion to approve passed unanimously.

d. StAR–Standards and Assessment Review Committee

Minutes filed are from Nov. 5 meeting. The committee met again on Dec. 10, and will discuss those minutes at the next UCF meeting. StAR committee members gave update on the first semester of the new committee. It has been a learning process for both UCF and the Graduate Council members, and is heading in a positive direction.

e. LEPC–Liberal Education Program Committee

LEPC spent its most recent meeting talking about the results of a survey about major restrictions of LEP courses. The committee will talk about those results with UCF in the spring.

f. Library Committee— Dr. Cindy Schofield (ILS)

The committee drafted a letter of support to fill four library lines – three existing lines and one new position, realigning job descriptions with new types of responsibilities at the library.
g. Special Topics courses—UCF Chair

The following courses were logged:
ENG 398 – Writing Resumes and Portfolios in a Digital World – winter session course.

V. UCF Chair report
UCF chair welcomed Chris Trombley, assistant professor in Educational Leadership, who is filling the at-large position for the spring due to a sabbatical. One more at-large position remains open for the spring.

Updates from:

1. Writing Center Director Dr. Marie McDaniel (HIS)
   No report.

2. LEP co-directors – Dr. Terri Bennett (MAT) transfer and policy issues; Dr. Karen Cummings (PHY) assessment and scheduling.
   - LEP is talking with the Registrar’s office about how transfer credits are displayed on Degree Evaluations. This is to avoid confusion with transfer policies based on how many credits a student has upon transfer, not how many they eventually accumulate.
   - The Tier III prerequisite changes will be in effect for the fall. The Registrar is working to update the catalog to reflect the LEP pre-reqs in addition to the departmental pre-reqs on Tier III capstone classes.
   - Southern is on its way to having five LAS agreements, and will now shift focus to prior learning assessments for the LEP. Looking for members to serve on a committee to discuss learning assessments for non-traditional students in Technological Fluency and Critical Thinking.
   - LEP assessment is starting to collect portfolios from students, starting with FYRE projects.

3. TAP – Dr. Terri Bennett (MAT), Southern coordinator
   - Norwalk Community College agreement was signed a few weeks ago. Starting for anyone graduating in May 2019.
   - Agreement with Naugatuck Valley Community College is finalized. The agreement will be signed early in the spring, and will go into effect in the fall.
   - TAP is meeting with representatives from Tunxis Community College, which has a similar LAS degree to Norwalk and Naugatuck, and plans to bring that forward in the spring semester.

VI. Old Business
UCF Constitution & Bylaws
See edited proposals of Constitution and current bylaws.

Motion (From Steering Committee): Approval of revised UCF Constitution and Bylaws
Approved unanimously.

VII. New Business

See attachment
Motion: Accept calendar of Proposal Deadlines, with minor changes
Approved unanimously

From UWIC:
Motion: Approval of New Program Proposal Form & Directions
See attachment
Approved unanimously

Motion: Table Approval of Policy for Interdisciplinary Programs to January 31 meeting, to give time for steering committee to meet and discuss.
See attachment
Approved unanimously

Motion made by Braxton Carrigan to add to the agenda the change of department name from Management Information Systems to Business Information Systems. Approved unanimously.

MIS concentration has been part of Management, but is now forming a free-standing department, with approval from the dean, provost and Faculty Senate. Now the School of Business will have five departments.

First, they are changing the department name, then in January, all the courses will be brought forward for name changes as well.

Motion: UCF endorses the name change. Approved unanimously.

Adjournment – 9:24 a.m.
Respectfully submitted:
Jodie Mozdzer Gil