Call to order 9:40 a.m. – Quorum present at 9:40 a.m.

Announcements
a. Tricia Lin - Provided an update on the annual 64 days of non-violence that kicked off in January. 400 years of slavery in the Western Hemisphere is the theme this year.
b. Robert Smith – “Will Hochman Excellence in Writing Award” announced by WACC – emails to go out to students and chairs today. WACC encourages faculty to submit more W course proposals at the Tier 2 100 and 200 level.
c. Mike Shea – “The Tragical History of Dr. Faustus” at Lyman - talk/lecture to commence on February 26, 2019 – open to public.

UCF minutes from January 31, 2019

Dr. Therese Bennett advised of the following correction to her LEP report in the minutes from 1/31/19 – Under VI (a.) (iii) – last sentence should state “This is then run weekly for first 2 semesters the student is enrolled. Students must make sure their transfer records are sent within the first 2 semesters of transferring for the credit to be counted accurately.”

Minutes from 1/31/19, Approved Unanimously

Standing Committees
a. NMC – Notification Management Committee

New Course Proposals

Approved Unanimously

PSC 381 – Campaign Management
PSC 496 – Campaign Management Internship
ESC 115 – Stories from Stone: A Geological History of Connecticut
Tabled by NMC – pending further information
Revised Course Proposals

NUR 341 – Health Assessment in Nursing
Approved Unanimously

Revised Program Proposals - Majors

BS Social Work
Approved Unanimously
BS/MAT Athletic Training
Approved Unanimously
BS History 7-12_CONC_History M. A. Accelerated Pathway
Tabled by NMC

BS Political Science
Tabled by NMC

Revised Program Proposals – Minors

Economic Mineral Resources Minor - Natural Resources
Tabled by NMC

EXS Coaching Minor
Approved Unanimously

Honors Minor
Unanimous Approval pending clarification

Philosophy Minor
Unanimous Approval pending clarification

b. WACC – No motions this week.

WACC W-course pilot program needs volunteer from Health and Human Services. Pilot program focuses on W-course Writing Objectives in addition to Learning Objectives. Question was raised about W-courses going forward – Courses, not individual faculty will be approved as W. It will be at dept. chairs’ discretion to assign W courses to faculty. Not all courses that are approved as W courses need to be run as W’s – this is at dept. chair discretion and based on needs of dept.

c. UWIC – No motions this week.

Questionnaire developed to be distributed to parties with an interest SCCs - final draft to be approved by the committee before distribution – following which will be an open forum – prior to Spring Break. Importance of SCCs in accreditation has been received from School of Business and Education.

d. STARR – No motions this week.
Committee to reach out to departments up for review next year.

e. LEPC – Motion approved to move forward on the LAS articulation agreement with Tunxis CC

Tier 3 options in degree evaluation - will list using “open for all” to differentiate from Tier 3 that has prerequisites that restrict as option. Goal is to implement in April for the Fall 2019 registration. Potential for a separate LEP for BS vs. BA

f. Special Topics courses – UCF Chair

_The following courses were logged:_

ART 398 – The Photographic Travel Journal—2nd time offered
PSY 298 – Research-Based Career Development & Job Search Training (Summer 2019_Session B)
PSY 298 - Research-Based Career Development & Job Search Training (Winter Session 2019-2020)
PSY 398 – Psychology of Reading (Summer 2019_Session A)

As we move to a year-long schedule, it is important for departments to encourage faculty to submit special topics course proposals in ASAP to UCF. It was emphasized that special topics courses may only be run three (3) times.

V. UCF Chair Report

Interdisciplinary guidelines feedback to be brought back to UWIC. Regarding Steering Committee, only voting members for curriculum matters. Recent President’s Dialogue forum - concerns regarding impressions of World Language Program.

VI. Updates from:

a. Dr. Marie McDaniel, Writing Center Director – discussed “Will Hochman Excellence in Writing Award” asked that faculty encourage students to submit by February 28, 2019. Award to writing contest winner to be presented at honors convocation in May. Embedded tutors needed and capstone projects/workshops.

b. LEP Co-directors: Dr. Terri Bennett and Karen Cummings –

_Dr. Bennett:_

- Tier 3 non-major search. Tier 3 Capstone; Tier 3 Capstone open to all. I will circulate a list to the UCF email list—please check it with your department.
- Catalog updates are due 2/22--LEP program section and list of courses
- TAP pathways
  - All 17 schools endorsed TAP-Geography pathway and this will go to the BOR for approval in March.
4 CCs voted against the Biochemistry pathway; 1 approved “with regret”. The issue seems to be the level of science required at the AS degree level. Ken will be getting feedback from these schools before taking it to the BOR. He hopes this will also be ready for fall.

The Economics pathway is under discussion with ECSU, so we will delay this vote.

In the next few weeks, I will be contacting departments with TAP pathways who have submitted revised program proposals. Edits for 2019-20 will be due to Ken in April—perhaps coordinated with Alicia Carroll?

A pathway in MIS is being discussed.

- TAP students
  - 2017-18: 7
  - Fall 18: 35
  - Spring 19: 27
  - Total: 69
  - First TAP student came in Fall 2017 and graduated in December 2018 with an English major and CSC minor. Transferred 68 credits, graduated with 129.
  - Students transfer credits range from 9 to 121, so the path isn’t as clear for them.
  - 13 of the 69 (close to 20%) changed majors when transferring from the CC to SCSU.
  - We are gathering more detailed data on these students now.

Dr. Karen Cummings:

During NEASC accreditation process – not a good time to make major changes to curriculum – LEP/World Language – need to gather learning data. Assessment of math courses needs to be a focus. MAT 100p 60% of students at University take before taking higher level math and 25% overall receive D/F/W.

VII. New Business

a. LEPC Motion to approve moving forward with the Tunxis articulation agreement. **Unanimously Approved**

b. Guest Dr. Eileen Crawford, associate vice president for Academic Affairs spoke briefly about new process for approval on new programs and significant changes or modifications (50% or more) to existing programs. Draft of a new worksheet regarding how to propose new or modified program was distributed. The proposed form specifies the appropriate levels of approval that may be required (campus, state, regional, national, and/or international) depending on what type of new programs or programmatic modifications are proposed.

VIII. Adjournment
Meeting adjourned at 10:50 a.m.