Undergraduate Curriculum Forum
Thursday, February 28, 2019


Guest: Dr. Ilene Crawford, Associate Vice President for Academic Affairs

I. Call to order 9:41 a.m. – Quorum present at 9:41 a.m.

II. Announcements
   a. Ilene Crawford - Provisional status designation from Department of Education has been lifted. The University is now in good standing. Special thanks to Dr. Terricita Sass, who is the Associate Vice President of enrollment management, for her contributions to this effort.
   b. Alex Girard – Announced SCSU Healing Project #MeToo Quilt Workshop, Thursday (2/28/19) 2-4p Earl Hall, 216
   c. Tricia Lin - Announced, show 2 – The Vagina Monologues in Engleman, Thursday Feb. 28 at 7 - 9 p.m.
   d. Robert Smith – Will Hochman Excellence in Writing Award announced by WACC at 2/14/19 meeting – emails went out to students and chairs – reminder that today is the last day for students to make submissions for contest.

III. UCF minutes from February 14, 2019
     Minutes from 2/14/19, Approved Unanimously

IV. Standing Committees
   a. NMC – Notification Management Committee

     New Course Proposals

     ESC 115 – Stories from Stone: A Geological History of Connecticut
     PSC 381 – Campaign Management
     PSC 496 – Campaign Management Internship
     Approved Unanimously

     Revised Course Proposals

     NUR 341 – Health Assessment in Nursing
     Approved Unanimously
Revised Program Proposals

BS History 7-12 CONC_History M. A. Accelerated Pathway
BS Recreation & Leisure Studies_CONC_Recreation & Youth Development
BS English 7-12 CONC_Secondary Education
Approved Unanimously

BS Biology 7-12
Post-Bacc Teacher Certification_BIO, CHEM, PHY, ESC 7-12
Tabled by NMC

Post-Bacc English 7-12_CONC_Secondary Education
Approved Unanimously – NMC pending clarification

Departmental Minor

Economic Mineral Resources Minor - Natural Resources
Approved Unanimously

Motion: Committee to authorize the NMC co-chairs to work with UWIC in creating revisions to the RPP for accelerated pathways.
Approved Unanimously

b. WACC –

Motion: All Revised Course Proposals, if the course is already designated as a W, should also be reviewed by the WAC Committee, who will then determine if the W designation can remain, or if further review is needed. Motion not voted on by UCF as this procedure should be followed as a matter of course and proper procedure.

WACC is currently working on professional development modules associated with writing course teaching, creation, and development. Faculty who successfully complete all training webinars/modules would be eligible for certificate of completion for professional development hours.

c. UWIC –

Committee gathering feedback on SCCs – open forum set for prior to Spring Break on Monday, March 4, 2019 in ENG C112 from 1-1:50. Importance of SCCs in accreditation has been received from School of Business and Education. SCC pilot program to be voted on in April. UCF members encouraged to attend open forum on SCCs.

d. StAR – No motions this week.

Committee to reach out to departments up for review next year and invite to meeting on March 4. Departments up for review in the 2019-2020 year are English, Computer Science, Psychology, World Languages & Literatures, Theater, and Political Science.
e. LEPC –

Registrar has confirmed capacity to reformat the degree evaluation to increase clarification of requirements for the LEP and those for the major. Degree Evaluation to be reformatted to help students understand connection between courses required for their individual major as well as LEP. Degree Evaluation to list courses required by a major and that also satisfy an LEP category, as cognates. Advising will help increase student understanding of new process. Students will be better informed when changing majors. Process to be shared with the chairs.

f. Special Topics courses – UCF Chair

The following courses were logged:

- COM 398 – Communication, Media & Screen Studies (Spring 2020, 1st time offered)
- COM 398 – Communication, Social Justice and Public Advocacy (Fall 2019, 1st time offered)
- ENG 398 – Icelandic Sagas (Spring 2020, 1st time offered)
- ENG 398 – Banned Books and the Literature Crisis (Summer, 2019)
- SPA 498- Women’s Historical Fictions (Spring, 2020)

V. Library Committee Report

Library hours will be extended during finals week. There are three librarian position searches underway.

VI. UCF Chair Report

LEPC leaders met with Eileen Crawford and Provost to discuss perception of LEP. Student Government Association planning a student forum to gather student perception of LEP.

The issue of awarding posthumous degrees has been raised. The recommendation for this would come from department – Certificate of Achievement may be appropriate if student completed less than 75% of degree requirements.

Faculty Senate approved changes to UCF bylaws -

Faculty senate discussed new computer replacement policy to be implemented. New tech/IT authentication process (regarding the use of electronics on/off campus) to be implemented and it will be done via email. This is different than the inventory-sheet we all complete annually. Faculty should be certain to watch for that important email. Deans ultimately responsible for IT replacement in respective schools.

VII. Updates from:

a. Dr. Marie McDaniel, Writing Center Director –
discussed “Will Hochman Excellence in Writing Award” asked that faculty encourage students to submit by end of day today (February 28, 2019). Okay for professors to submit support letters directly to Writing Center director.

Alumna author, Xhenet Aliu, ’01 will be on campus March 7 at 7:30 p.m. in Engleman A120. She will read from her novel, Brass, and there will be a Q & A. The event is free and open to the public.

b. LEP Co-directors: Dr. Terri Bennett and Karen Cummings –

Dr. Karen Cummings highlighted LEP Director report from Terri Bennett that was attached to the agenda for this meeting.

**LEP Director report:**

“• Advising of incoming Summer and Fall 2019 transfer students begins in March for a limited number of students, and in April for most transfer students. Please remind your department that new transfer students should be meeting with a professional advisor in order to transition to SCSU

• A list of Tier 3 courses “open to all” was sent to the UCF membership. Tier 3 courses that have prerequisites that can be fulfilled within Tier 1 and 2 of the LEP are included on this list. Please review this with your department for accuracy.

• Catalog updates (2019-2020) for the LEP program section and list of LEP courses were submitted last Friday.

o LEP program page

  • Updated the description of the Tier 2 Study Abroad policy to clarify that these are “substitutions”, not “waivers”.
  • Updated the Tier 3 prerequisite to reflect the new policy that is implemented for Fall 2019.

O LEP grid and course listing

  • T1CT: Added JST 125 and ENG 125 (the latter was approved in UCF on 1/31/19)
  • T1TF: Deleted COM 101; changed title of COM 135
  • T2CD: Added THR 121 and THR 224
  • T3: Updated the Tier 3 prerequisite language; removed “or all 294 courses”—this was supposed to happen in Spring 2016, but never did;
  • added DSC 490, PSY 307, and PSY 308

• Advising will begin in March—reminder of the Tier 3 prerequisite. Students that have outstanding Tier 1 courses will need to register for those FIRST, and then they can register for a Tier 3 course in the same semester.
All Tier 1 courses and 6 of the 8 Tier 2 courses must be completed before completing the Tier 3 capstone. In other words, students may take a Tier 3 course after completing 6 Tier 2 courses. In addition, all Tier 1 courses must either be completed prior to taking a Tier 3 course or be taken concurrently with Tier 3.

• An updated LEP advising document was sent to the UCF membership. Please distribute to faculty advisors.

**TAP update (included in UCF 2/28/19 meeting package):**

“• Programs that have a TAP pathway and that have submitted (and received approval for) program revisions that will be in the 2019-2020 catalog will need to update their TAP pathway documents. In order to make this process more efficient for departments, I will send an email with the current TAP pathway documents to departments on Friday, March 1, which is the same day that the Registrar will request edits for the four-year road maps.”

c. **Dr. Karen Cummings (PHY) Assessment and Scheduling:**

   No report

**VIII. New Business**

a. **Motion 1: Accelerated Pathways Guidelines as amended.**

   **Unanimously Approved**

b. **Guest Dr. Helen Marx (EDU) Academic Advising discussed new model for academic advising that is currently going forward. The new model involves the designation of professional advisors, in the various schools, to perform targeted advising. For instance, the professional advisors have been focusing on transferees and students whose GPAs have fallen under 2.0. School of Business and Arts and Sciences have implemented this method. There is currently a call for leadership for faculty coordinators to assist in this new model of advising.**

**IX. Adjournment**

Meeting adjourned at 10:50 a.m.