Undergraduate Curriculum Forum
Thursday May 2, 2019


I. Call to order 9:40 a.m. – Quorum present at 9:40 a.m.

II. Announcements
   a. Tricia Lin – Reminder that Sunday, May 5, 2019 is the Honors Convocation. At noon and 6 p.m., on May 5, 2019 there will be a student production of “Homegoing” at the Lyman Center.
   c. Student Representative from Student Government Association announced a new tradition created by the Class of 2019. Presentation in Lyman May 9 and 11 at 11:45 activities and presentations that will be of assistance to students. Faculty invited to attend.

III. UCF minutes from April 18, 2019

Minutes from April 18, 2019 – Approved Unanimously

IV. Standing Committees
   a. NMC – Notification Management Committee –

   NMC Motion to elect Jodie Gil and Jamie Aschenbach as co-chairs of NMC in the fall approved unanimously.

   New Course Proposals

   ECO 315 – Behavioral Economics
   FIN 480 – Introduction to Futures and Options
   HIS 260/JST 260 – Spain: Romans to Columbus
   JST 260/HIS 260 – Spain: Romans to Columbus
HIS 290 – Latin American History Through Cinema
HIS 358 – Utopia Motion to Approve Pending Clarification
WMS 435 – Women’s & Social Movements: Gender and Resistance
Approved Unanimously

Revised Course Proposals

EXS 308 – Essentials of Strength and Conditioning → EXS 308 Conditioning for Strength & Human Performance
HIS 228 – Modern Latin America → HIS 291 Latin American Revolutions and Rebellions
HIS 304 – The Renaissance and Reformation → HIS 359 The Renaissance
HIS 304 – The Renaissance and Reformation → HIS 360 The Reformation
HIS 347 – Cultural Confrontation: The Third World → HIS 388 Cultural Confrontation: the Developing World
HIS 361 – U.S. Foreign Policy II → HIS 318 – U.S. Foreign Policy
HIS 365 – Hawaiian History → HIS 319 – The Pacific World
HIS 372 – Major Powers in Latin America → HIS 393 – Modern Central America: Imperialism, Nationalism, and Struggle
Approved Unanimously

HIS 229 – Cuba and Puerto Rico → HIS 392 – The Hispanic Caribbean: Colony, Nation, & Diaspora (Clarification received)
HIS 238 – The Italians → HIS 272 – Modern Italy (Clarification received)
Approved Unanimously

HIS 303 – England & France: Middle Ages → HIS 357 – Myth and Legend in the Middle Ages – NMC pending clarification – not voted on by UCF

Approved Unanimously

MIS 375 – Decision Support Systems → BIS 375 – Data Analytics and Big Data
Tabled pending Notification

MIS 365 – Systems Thinking for MIS → BIS 305 – Systems Thinking for BIS
MIS 370 – Business Information Systems → BIS 370 – Business Information Systems
MIS 380 – Cloud Computing for Business → BIS 380 – Cloud Computing for Business
MIS 385 – Designing and Managing Telecommunications Systems → BIS 385 – Design and Administration of Business Messaging Systems
MIS 400 – Global Information Systems → BIS 400 – Global Information Systems
MIS 430 – Project Management → BIS 430 – Project Management
MIS 470 – Management of Information Systems Design → BIS 470 – Business Information Systems Design
Approved Unanimously

NUR 352 – Adult Health Nursing → NUR 352 – Adult Health I
NUR 432 – Adult Responses to Complex Stressors → NUR 432 – Adult Health II
**SED 449 – From Theory to Practice: A School based experience in special education → SED 449 – School based Practicum in Special Education
**LEP_T3/SS, C&C
Approved Unanimously

Revised Program Proposals

BS/PB Art Education Certification K-12
BS Collaborative SED /Elementary ED.
BS Exercise Science_CONC_Human Performance
Approved Unanimously

BS Business Administration_CONC_BIS Business Information Systems (BIS)
Tabled – NMC pending clarification

BS Earth Science_CONC_Natural Resources
Tabled – to be voted on in Fall 2019

Information Library Science.IMS
BS Healthcare Studies - Clarification Received
BSRT RSP_CONC_Leadership
Approved Unanimously

Expedited Proposals for Minor Changes

BS/BA History
Approved Unanimously
BS NUR_CONC_RN-BSN

Tabled by NMC

Departmental Revised Minor Proposals

Information Library Science_Minor_IMS
Information Library Science_Minor_IMS
Management/MIS/IB_Minor_BIS_CONC_Business Information Systems
Approved Unanimously

Revised Course Proposals – NMC Electronic Meeting 4/29/19

ECO 270 – Applied Business Statistics
Approved Unanimously

b. WACC – Motion electing Robert A. Smith as chair of WACC beginning in Fall 2019 approved unanimously by WACC.

W Proposals

Electronic Vote on 4/30/19:
CHE 240: Analytical Chemistry
CHE 264: Organic Chemistry 1: Lab
CHE 265: Organic Chemistry 2: Lab
CHE 372: Physical Chemistry Lab 1
*Approved Unanimously

HIS 222: Medieval Europe
MKT 420: Global Marketing
MKT 450: Strategic Marketing
JRN 320: Writing Magazine Articles I
HIS 201: United States History Through Film
HIS 319: Women in American History 1865-Present
HIS 358: Utopia – approved pending clarification
Approved Unanimously

HIS 260: Spain: Romans to Columbus – revise resubmit
HIS 357: Myth and Legend in the Middle Ages – tabled by NMC – pending clarification
Tabled

COM 440: Cultural Influences on Communication
ART 327: History of Landscape Architecture
WMS 435: Women’s and Social Movements: Gender and Resistance
ART 398: French Catholic Cathedrals
SMT 295: The Digital Sport Industry
WLL 211: Introduction to Linguistics
RSP 445: Respiratory Care Seminar
REC 480: Philosophy of Recreation and Leisure
REC 320: Program Planning and Development
NUR 433: Theoretical Foundations
PCH 358: Health Policy
PSY 393: Research Methods
MAT 300: History of Mathematics – clarification received on 4/30/19
CSC 400: Computer Science Project Seminar
ENG 308: English Studies: Critical Theories
ENG 318: Writing for the Web
GEO 342: Middle East
ANT 480: Anthropological Theory
ART 270: Introduction to Art Education

**Approved Unanimously**

* Steering committee discussed single-credit courses as W courses. Not the intention of the committee to allow student to satisfy W requirements with three single-credit courses. The single-credit W lab courses intended for transfer students who need labs. The matter of approving single-credit courses as W-courses will be revisited by UCF in Fall of 2019.

c. UWIC –

   Election of Chair for Fall 2019 – Meghan Barboza for the fall of 2019. Approved by NMC A new chair will be needed for spring 2020

   Prerequisites for 300-400 level courses It is currently recommended but not required that upper level courses have prerequisites. UWIC recommends that if there is no prerequisite for 300 and 400 level courses, there should be justification. UCF to have discussion on prerequisites in the 2019-2020 AY.

   The UWIC to invite the proposer of Minor in Health Research to discuss the proposal at the first UWIC meeting of the fall semester.

d. StAR –

   Tricia Lin elected by StAR Committee to continue as chair of StAR for the 2019-2020 AY.
Final Star meeting scheduled for Monday, May 6, 2019. To review Art self-study – external reviewers’ visit was on April 17, 2019. Tricia Lin and Cindy O’Sullivan met with external reviewers for ENG self-study which is scheduled for StAR review in October 2019.

e. LEPC –

Barbara Cook and Mike Shea elected as co-chairs of LEPC for AY 2019-2020

LEPC to review LEP course approval process. Also, can Special Topics courses be allowed to be in the LEP, specifically in Tier 3? With regard to LEP courses, Terri assisting with uniform method of using the syllabus to communicate how a course meets objectives and/or competencies.

f. Library Committee – Dr. Cindy Schofield - space behind circulation desk to be used for advising – faculty space being utilized.

g. Special Topics courses – UCF Chair

The following course was logged:

PSY 398: Debunking Myths in Learning & Education – 1st time offered (Fall 2019)

V. UCF Chair Report

The UCF would like to thank and acknowledge Provost Robert Prezant for sponsoring the food at UCF meeting. Secretary needed for UCF meetings starting in the Fall – secretary will not have to serve on a standing committee. W classes that are not approved will be removed from the schedule.

Discussion – UCF meeting dates and topics to be discussed in the Fall. Due to the high volume of proposals received at certain times of the semester new proposal deadlines – contained in packet – for AY 2019-2020.

VI. Updates from:

a. Dr. Marie McDaniel, Writing Center Director – not present. However, there was a discussion on embedded writing tutors regarding how we can get students to see embedded tutors more often and how to advertise the service. Discussion on how embedded tutors applies to online as well as traditional courses. Dr. Ilene Crawford added that embedded tutors come through faculty referrals.
b. LEP Co-directors: Dr. Terri Bennett and Karen Cummings –

**LEP Co-director, Terri Bennett - report (Included with the 5/2/19 UCF Meeting Package):**

“The following question has come up about courses in Tier 1 that satisfy the Tier 3 prerequisite. Note that the Tier 3 prerequisite is looking EITHER for an approved Tier 1 course from the list or for a Tier 1 waiver code. Therefore, as long as the student has taken ANY approved course for a given Tier 1 category, even if it’s not the one required for their major, they will meet that part of the Tier 3 prerequisite.

For example, suppose that a student that took MAT 107 for a Pre-Nursing major switches to a Biology major, which requires MAT 122 for Tier 1, QR. Even though the degree evaluation shows that the student has not completed QR in the semester that she is taking Tier 3, she will be allowed to take Tier 3 since she has completed another course that would satisfy QR, if it were not restricted for her new major. This actually makes things a little easier on students who change majors.

Because of this, if any department offers a Tier 3 course for which they want a specific Tier 1 course as a prerequisite, they have to submit revised course paperwork to add that specific prerequisite.”

c. Dr. Karen Cummings (PHY) Assessment and Scheduling:

Karen announced that there is a need for someone to take over her role as she is not returning in the Fall.

**VII. Old Business – none**

**VIII. New Business**

a. Motion 1: From LEPC: Until further analysis can be conducted, maintain Technology Fluency and Critical Thinking as competency areas for Tier 1 with release time awarded to each coordinator as is currently indicated in the LEP charter.

b. For the Fall 2019/Spring 2020 academic year, the LEPC recommends the use of the release time to engage in fact-finding regarding these competency areas. The LEPC will charge coordinators of these two Tier 1 areas to engage in this fact-finding in collaboration with, and with direction from, the Co-Directors of LEP and the LEPC. The final product will be a report of their findings with recommendations submitted to the LEPC by April 2020.

Friendly amendments recommendations and a discussion regarding the language of the motion ensued – suggestion to use “reassign time and/or monetary compensation” rather than “release time” and to move language “as is currently indicated in the LEP charter” to earlier in the wording of the motion.
Approved as amended with one opposed

c. Request from the steering committee for Healthcare Studies for UCF to endorse proposed new department of Healthcare Studies. The UCF steering committee to not bring forward as there are matters still pending regarding necessity of new department and issue of whether CBA allows faculty to be in more than one department.

d. Motion to nominate and elect Cindy Simoneau as Chair of UCF for AY 2019-2020.
   Approved Unanimously

e. Discussion Topics for UCF for AY 2019-2020:
   1. Prerequisites for upper-level courses
   2. Ad hoc committee to review issue of Social Justice designations for courses and developing a process for action if approved.
   3. W course credits required to meet university W-program requirement
   4. Follow-up School Curriculum Committees
   5. LEP overall review, in addition to assessment.
   6. Representatives/alternates recommendations on issues? Speakers?

IX. Adjournment
Meeting adjourned at 10:50 a.m.