UWIC November 15th, 2018

In attendance: M Barboza (chair), I Crawford, J Fields, A Girard, G Kowalczyk, S Latorre, J Mielczarski, S Bernard, J Simon

ex officio: C Simoneau

Meeting called at: 9:35 a.m. Quorum reached 9:40 a.m.

Old Business:

1. Selection of leadership for Interdisciplinary programs.
   a. Discussed proposed policy document for interdisciplinary programs. Concern that this document could create confusion and added steps to the process. Suggested instead the policies previously discussed and those outlined in the CBA should be included in program proposal instructions and forms instead. The changes will be made to the forms and presented to UWIC next meeting (November 6th).
   b. Also discussed how these programs will be developed. Instead of ‘advisory committee’ refer to as a ‘development committee’. This committee should include representatives of all stakeholders. Who votes on the proposal? Could be each DCC from each department and then each department votes separately. –OR- The development committee acts as the DCC but then who votes as the department? Is notification enough?
   c. In all interdisciplinary paperwork (both major and minor proposals), we want to see a statement about advising. This could be as simple as a statement to the effect that: The bylaws of the steering committee will include an advising structure and these bylaws will be developed before the program is offered.

New Business:

1. Motion 1: Approval of Minor in public relations with minor revisions
   Revisions received November 20th, 2018.
   (Motion: I Crawford, Second: S Latorre; 10-0-0)

2. Motion 2: Approval of Minor in Graphic Design
   (Motion: I Crawford, Second: J Simon; 10-0-0)

Meeting adjourned 10:50 a.m.

Minutes submitted by M. Barboza