
Meeting called at: 9:40 a.m. Quorum reached 9:40 a.m

Announcements:
Looking for a UWIC Co-Chair for Fall, and Chair for Spring, election at end of semester.

Old Business:
1. School Curriculum Committees
   SCC Questionnaires have been distributed. To date 50 respondents. The forum will be held on Monday, March 18th from 1-1:50 pm in ENG C112.

2. Accelerated Programs
   Guidelines passed last meeting will be presented to the graduate council at the end of the month.

New Business:
1. Interdisciplinary Programs
   Discussed suggested changes from the Faculty Senate for clarification on document. See attached.
   - Clarification that external committees are external to departments, not the University.
   - Clarification that faculty are voting members in curricular matters while non-stakeholders are ex-officio members.
   - Inserted appropriate collective bargaining agreement citations.

Motion: Approval of Interdisciplinary programs document as amended.
(Motion: I Crawford Barboza, Second: C Trombly; 13-0-0)

Minutes submitted by M. Barboza
Interdisciplinary Programs

Establishment

An interdisciplinary program may be established through divisions or other major groupings of departments, with some common interest. Such programs are established by the University Administration with the advice of the Senate (UCF) following consultation with appropriate faculty bodies. (CBA 5.14.1) By definition, such programs have multiple stakeholders and faculty from different departments/disciplines who teach a significant number of courses in the program.

Following the initial steps of consultation with appropriate faculty bodies, University Administration, and with the advice of the Senate (UCF), a faculty committee (Development Committee), comprised of program stakeholders to explore the feasibility of the program and to design such a program shall be formed. The Development Committee shall consult regularly with the University Administration to ensure the availability of resources for creating the program. Responsibilities of the Development Committee shall include completion of all required documentation to receive curricular approvals and guidelines regarding initial composition of the program’s Steering Committee (if relevant).

Interdisciplinary programs may be:

1. housed cooperatively within several departments that share responsibility for the governance and administration of the program;
2. housed external to the stakeholder departments with an independent governing and administrative body in the form of a Steering Committee (*external interdisciplinary program).

Responsibility for Program

The members of the several departments involved, or those who regularly teach in the program, shall have responsibility for the content and development of the courses and curriculum of the program, unless specified otherwise in the establishment of the program. (CBA 5.17.1) In establishing the departmental assignments for members who teach in interdisciplinary programs, the Department Chairperson shall consult with appropriate members in the interdisciplinary program. The interdisciplinary program may establish and administer policies on grading and admissions to and academic standings in its programs, providing such policies are consistent with University-wide policies (CBA 5.17.2).

*Steering Committee

A Steering Committee shall be established for all external interdisciplinary programs and may be established for those programs housed within several departments. The Steering Committee shall have representation from all major stakeholders, e.g., departments and/or persons who teach within the program and/or are otherwise involved in administration of the program. The
committee may also include non-stakeholder members and/or as ex-officio members. Faculty must comprise the majority of any steering committee.

Initial composition of the Steering Committee for external interdisciplinary programs shall follow the recommendations of the Development Committee; however, the Steering Committee shall thereafter establish bylaws that include issues relevant to the committee such as number and composition of members and their election, election of chairperson or program director, etc. Such bylaws shall require approval by a majority of the full time faculty department members or faculty steering committee members and appropriate dean(s) in accordance with the Collective Bargaining Agreement (CBA 5.21). The Steering Committee is encouraged to utilize the Faculty Senate elections procedure when appropriate. The committee’s bylaws shall be filed with the Undergraduate Curriculum Forum on behalf of and the Faculty Senate in accordance with the Collective Bargaining Agreement.

Program Director

Programs may require a Program Director who shall be selected in accordance with University procedures (CBA 5.24). Selection of Program Directors for external interdisciplinary programs shall follow, to the extent possible, the procedure for selection of Department Chairpersons with the Steering Committee serving in place of the department.