Southern Connecticut State University  
Writing Across the Curriculum Committee  
Meeting Minutes  
March 14, 2013

In attendance: Karen Burke (chair of WACC), Debbie Carroll (non-voting), Elena Schmitt, Dorothy Vasquez-Levy, Marie McDaniel, Deb Flynn

Absent: Tom Ferrucci (ex officio non-voting-proxy), Will Hochman, Patrick McBrine (Secretary) Sanya Grubacic, Steve Corbertt (non-voting) Astrid Eich-Krohm (Co-Director of the University Writing Across the Curriculum Program)

1. Welcome

A. Welcomed Deb Flynn to the WACC Committee. She is serving as the representative from Health and Human Services.

2. Discussion and Updates

A. A brief discussion ensued about the need to assess the WACC program.

B. The dates to review and evaluate the Writing Across the Curriculum Student Contest have changed. The new dates include:

   1. April 3, 2013, Round One, completed electronic evaluations are due to Deb Carroll
   2. April 3, 2013, Deb Carroll will compile the evaluation results
   3. April 4, 2013, Round One, WACC meets to discuss the evaluation results and, based on our discussion, will determine the first round of eliminations
   4. April 4, 2013, WACC will be charged with reading the remaining student submissions
   5. April 17, 2013, Round Two, completed electronic evaluations are due to Deb Carroll
   6. April 17, 2013, Deb Carroll will compile the evaluation results
   7. April 17, 2013, Round Two, WACC meets to discuss the evaluation results and, based on our discussion, will determine the winners
   8. April 25, UCF, winner presentation.

3. Review of Course Proposals

   A. ENG 219: Human/Machine/World—Experiences in the Technologies that Shape Our Lives (S. Ellis) approved (5 1-0)

   B. JRN 200: Basics of Journalism (J. Gill), approved (5-1-0)

   C. BIO 360: Plant Growth and Development (R. Silady), approved upon revision to chair of the WACC Committee (5,1,0)

4. Future Agenda

   1. WACC committee will further discuss assessment of the program
2. WACC will work on the Writing Across the Curriculum Student Writing Contest.

Adjournment at 10:45am
Respectfully submitted by Karen P. Burke