1. Attendance: Debby Carroll (Co-Director, non-voting), Karen Burke (Chair, WACC), Patrick McBrine (Secretary), Tom Ferrucci (ex officio non-voting), Elena Schmitt, Will Hochman, Dorothy Vasquez-Levy, Deborah Flynn, Marie McDaniel. Absent: Astrid Eich-Krohm (Co-Director), Sanya Grubacic, Steve Corbett (non-voting).

2. Review of Proposals:
   
   Course: ENG218  
   Faculty: V. Neverow  
   Decision: Return for Revisions (6, 0, 0)

3. Writing Contest. The WACC shortlisted contest candidates to six finalists. Debby Carroll will send copies of the six final submissions to the committee for evaluation. The WACC will rank finalists and sent the rankings to Debby prior to the next WAC meeting on April 18th.

4. Announcements:
   
   a. Debby and Karen met with the School of Business steering committee to discuss “W” waivers and the development of new “W” status courses. Will Hochman offered business-related reading on writing to encourage the development of “W” status courses in the School of Business. Debby will send this material on to the School of Business.
   
   b. Debby announced that WAC has secured a GA to help support the program.
   
   c. INQ is moving forward with a portfolio pilot among its students. A goal of the pilot is to have INQ student-leaders teach students how to prepare writing portfolios. Debby suggested that WAC consider a comparable pilot to assess student writing over the course of several years.

5. Future Agenda: Meet on April 18th to confirm the ranking of the top six contest submissions.

6. Adjournment: 10:45am

Respectfully submitted by Patrick C. McBrine