Attendance: Debby Carroll (Co-Director, non-voting), Karen Burke (Chair, WACC), Tom Ferrucci (ex officio non-voting), Elena Schmitt, Will Hochman, Dorothy Vasquez-Levy, Deborah Flynn, Marie McDaniel. Absent: Patrick McBrine (Secretary), Astrid Eich-Krohm (Co-Director), Sanya Grubacic, Steve Corbertt (non-voting).

1. Review of Proposals:

   Course: ENG 218: The American Experience in Literature—Ethnicity, Gender and Identity
   Faculty: Neverow
   Decision: Approved revision (6,0,0)

   Course: ENG 200: Intermediate Composition
   Faculty: Sorensen
   Decision: Approved (6,0,0)

   Course: IDS 110: Experiencing the Arts
   Faculty: Dubowchik
   Decision: Approved with minor clarification (6,0,0)

   Course: PHI 200: Problems in Philosophy
   Faculty: Holdreth-Reed
   Decision: Approved with minor clarification (6,0,0)

   Course: PSY 393: Experimental Methods
   Faculty: Stiver
   Decision: Approved with minor clarification (6,0,0)

   Course: WLL 398: Early Brazilian Civilization
   Faculty: Quaglia
   Decision: Approved with minor clarification (5,1,0)

2. Writing Contest: Committee selected the winners from the six finalists. Debby Carroll will present the winners at the 4/25/2013 UCF meeting. The WACC Committee is invited to attend. The WACC Office will be provided refreshments during the 4/25/2013 UCF meeting. Deb Carroll will coordinate with Marty Hartog.

3. Announcements:

   A. Karen Burke and Deb Carroll announced that the UCF asked Provost Kennedy to reduce W Course caps to 20 students per class. The proposed plan is to reduce the cap from 23 to 20 by eliminating one seat per semester for the next three semesters. The argument was made that the present W Course offerings are not filling to capacity therefore the need for a 23 cap no longer exists. Provost Kennedy has asked us to provide her with the research and will make a decision.

   B. Deb Carroll announced the WACC Office has been granted a Graduate Assistant for next year. A discussion ensued about how this position will be best utilized.

   C. Deb Carroll announced that she is investigating a new electronic portfolio software (free) called APLIA and asked us to take a look at it and provide her feedback.
D. Karen Burke nominated Marie McDaniel to serve as WACC Chairperson for the fall 2013-spring 2014 year. She graciously accepted and the vote was unanimous.

E. Karen Burke thanked the committee, Deb Carroll and Astrid Eich-Krohm for their outstanding service to the WACC Committee and Program throughout the year. She would like to especially thank Patrick McBrine for serving as the WACC Committee secretary for the past year.

4. **Future Agenda:** No further meetings until Fall 2013.

**Adjournment:** 10:45am

Respectfully submitted by Karen P. Burke